

October Draft Agenda
Durham Township Board of Supervisors
Tuesday, October 13th, 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:

588-884-965

United States:

1 (224) 501-3412

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: _____

Review & Approval of Minutes from September 8th, 2026 Meeting Motion by: _____ 2nd: _____

Review & Approve Monthly Financial Report as of September 30th, 2026, Motion by: _____ 2nd: _____

Review & Approve Accounts Payable/Payroll as of October 13th, 2026, Motion by: _____ 2nd: _____

Review & Approve Escrow Bills as of October 13th, 2026, Motion by: _____ 2nd: _____

New Business:

- **Halloween Trick or Treat 6-8 pm on 10/31:** Motion by _____ 2nd by _____
- **Appoint Cooks Creek Implementation plan committee J. Chehi, B. Timochenko, B. Millett, A.Mills:** Motion by _____ 2nd by _____
- **Met ED Street Light select wattage and color temperature:** Motion by _____ 2nd by _____
- Motion by _____ 2nd by _____
- **PRFR/Nockamixon Township LSA Grant Support letter:** Motion by _____ 2nd by _____
- **Purchase Salt Spreader for the F 350 \$1,500:** Motion by _____ 2nd by _____

Old Business:

- **Admin Update:** Verizon telephone lines. Conditional Use Hearing 11/10 at 6:30pm
- **Community Day:** Final Report
- **Durham Springs:** ZHB meeting
- **Bucks County Act 167 Plan Update:** Next meeting September 2026

Public Works: Presented by Roadmaster.

Zoning/Building: Presented by the Administrator.

Environmental Advisory Committee: Presented by Chairman Timochenko

Durham Ball Field: Presented by Blake Timochenko

Durham Historical Society: Presented by David Oleksa.

Riegelsville Library: Presented by David Oleksa

Planning Commission: No October meeting; next meeting Wednesday 11/4 to review Sunday Rd Conditional use application.

PRFR Report: PRFR responded to XX calls in August, totaling XXX calls YTD.

SLETS Update: Presented by Dan Albee, St. Luke's Operations Manager:

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Budget Meeting Wednesday, October 21st at 10 am

- Last Household Hazardous Waste collection event of 2026 Saturday, October 24th 8:30 am to 2 pm at Strayer Middle School, Quakertown
- Sports & Pokémon card show Saturday 10/24 from 9 am to pm at PRFR Station # 40
- PRFR Breakfast Sunday, November 1st at PRFR Station # 40
- Offices will be Closed November 3rd, 11th 26th and 27th
- Riegelsville Library Book Sale November 21st, 22nd and 28th

Public Comment:

Motion to Close:

Draft Minutes
Durham Township Board of Supervisors
Tuesday, September 8th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:

556-827-861

United States:

1 (872) 240-3212

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to the American Flag / Roll Call Attendance:

Time: 7:05 pm.

Present: Supervisors: Kathleen Gentner, Chairman
Bartley Millett, Vice Chairman
Richard Johnson, Treasurer
Peter Cox, Roadmaster
Danielle Cox, Administrator/Secretary

Absent: Peter Nelson, Solicitor, Todd Myers, Zoning Officer

Moment of Silence in Remembrance of the 9/11 Victims.

Chairman Gentner is delayed; Vice Chairman B. Millett will start the meeting

Approval of Minutes from August 11th 2026. Motion by RJ, second by BM. Vote 2-0-0

Approval of the Financial Report as of August 31st, 2026. Motion by RJ, second by BM. Vote: 2-0

Approval of Accounts Payable/Payroll as of September 8th 2026. Motion by RJ, second by BM.
Vote 2-0-0

Approval of Escrow Accounts as of September 8th 2026. Motion by RJ, second by BM. Vote 2-0-0

Resolution 2026-04 Bucks County Hazardous Mitigation Plan Adoption: Bucks County Planning Commission has updated their Hazardous Mitigation Plan. To be eligible for FEMA assistance, municipalities need to adopt the plan as well. Vice Chairman Millett read the resolution, and a Motion was made by RJ to adopt the plan, seconded by KG. Vote 3-0-0.

Resolution 2026-05: Authorization to execute intergovernmental agreement to use Bedminster Township's UCC Appeals Board: The Durham Church would like to appeal a ruling by Code Inspections concerning their Church Annex Project. Vice Chairman Millett explained that since we do not have a UCC Appeals Board, we are able to utilize the board of another municipality. We have arranged to use Bedminster Township's UCC Appeals Board. **Motion** by RJ, second by KG. Vote 3-0-0. L. Oleska asked what they are appealing; the administrator explained there are two rulings that they are appealing. The need for a sprinkler system and Occupant Loads. Pastor Heckman displayed a mock-up of the new church design.

2026-2027 Salt Bids: Riverside Construction was the lowest bidder at \$75.00 per ton delivered. A Motion was made by RJ and seconded by KG to approve Riverside Construction's Bid. Vote 3-0-0

Solicitor Nelson to Attend the October 12th 2026 Durham Springs ZHB Meeting: Durham Springs has submitted an application to the Zoning Hearing Board. A meeting will be held Monday, October 12th at 7 pm at PRFR Station 40. The Board of Supervisors would like Solicitor Nelson to sit in and observe the meeting. The motion was made by RJ, second by KG, Vote 3-0-0. I. Blair asked if we could look into audio so attendees can hear better during the meetings held at the Fire House. Administrator will see what options are available.

Administrator Update: The Administrator reported the tractor-trailers hauling the boats to PennDOT and requested again that signage be added to the upper section of Durham Road. The guardrail at 212 and Rattlesnake has been replaced by PennDOT.

Community Day: October 10th, 2026 from 1 to 4 pm. Thank you to Mine Hill Farms for sponsoring the burgers and to Swamps Auto for sponsoring the face painter. Mease Engineering, Wehrungs and Grim, Biehn & Thatcher for sponsoring the caricature artist.

Durham Springs: ZHB Hearing on October 12th at 7 pm at PRFR Station 40.

Bucks County Act 167 update: Next meeting to be held in September 2026. Meetings are held virtually and attended by the EAC Chairman, Township Engineer, PC Chairman, and Administrator.

Public Works: Roadmaster Pete Cox reported tree cleanups continue, weed-whacking is ongoing. Roadside mowing will begin next week. They are doing extensive ditch cleaning on Sunday Rd, and once that is complete, there are several issues on Fireline Road that will be addressed before winter. Pete would like opinions on how to secure the cold cellar until all parties decide the best way to preserve it. After a discussion, it was decided that the old paper container would be placed over the top for now.

Zoning/Building: Report read by the administrator.

Environmental Advisory Committee: There will be a native plant giveaway at Durham Day. The radon tester is out at a residence.

Durham Ball Field: No Report.

Durham Historical Society: D. Oleska reported they are preparing for Durham Day. A private tour of the mill was held last week. On September 20th at 2 p.m., a presentation will be given by Charlie Yeske. Mr. Yeske is the current president of The Society for the Preservation of Old Mills.

Riegelsville Library: D. Oleska reported that the library's monthly meeting will be held next Tuesday, September 15th. The 50th Anniversary party went very well with 75-80 attendees.

Planning Commission: There was no September meeting.

PRFR Report: PRFR responded to 44 calls in June, and there have been 365 calls YTD.

SLETS: No Report.

Community Announcements:

- Zoning Hearing Board meeting for Durham Springs Monday, October 12th, 2026, 7 pm at PFR Station 40 (Springtown Firehouse)
- Please return your SLETS subscription and your PRFR fund drive donations.
- Riegelsville Library Flea Market September 19th, 9 am to 2 pm
- Durham Community Day October 10th, 2026 from 1 to 4 pm.
- Riegelsville Library Book Sale November 21st, 22nd and 28th

Public Comment: Resident L. Gaun thanked the BOS for arranging the UCC hearing so quickly. I. Blair would like to see more police in the area of Gallows Hill Rd and Kintner Rd for speeding and aggressive driving.

Motion to Close at 8:08 pm. Motion by RJ, 2nd by KG, Vote 3-0-0

Chairman

Vice Chairman

Member

Durham Township
Financial Statement
as of September 30, 2026

9:41 AM
10/02/2026
Cash Basis

Type	Date	Name	Memo	Split	Paid Amount
100 · Durham Gen. Fund Checking Deposits					
Deposit	09/07/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	3,424.92
Deposit	09/09/2026	BUCKS COUNTY REC OF DEEDS	August 2026	310.10 · Real Estate Transfers	4,459.00
Deposit	09/09/2026		Deposit	-SPLIT-	2,212.34
Deposit	09/10/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,300.00
Deposit	09/14/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	6,000.00
Deposit	09/14/2026		Deposit	-SPLIT-	1,323.66
Deposit	09/16/2026		Deposit	-SPLIT-	5,293.00
Deposit	09/16/2026	Commonwealth of PA	Deposit	411.541 · Foreign Fire Relief Ass-P	12,880.08
Deposit	09/17/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	300.00
Deposit	09/24/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	400.00
Deposit	09/29/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,200.00
Deposit	09/30/2026		Interest	341.1 · Checking	125.63
Total 100 · Durham Gen. Fund Checking Deposits					38,918.63
100 · Durham Gen. Fund Checking					
		100.25 · Spring Hill/Dirt & Gravel Grant	15,731.25		
		100 · Durham Gen. Fund Checking	<u>60,555.78</u>		
Total 100 · Durham Gen. Fund Checking				76,287.03	
106 · Durham Twp Money Market					
		106.25 · Restr'd Funds--Mill Restoration	50,512.96		
		106 · Durham Twp Money Market	<u>412,077.34</u>		
Total 106 · Durham Twp Money Market				462,590.30	
Total 1000 · GENERAL FUND					538,877.33
1000 · Durham State Fund--No Deposits					
		35.100 · Durham State Checking		348.27	
		35.106 · Durham State Money Market		<u>62,625.99</u>	
Total 1000 · Durham State Fund					62,974.26
Total 500 · ESCROW CHKING--No Deposits					85,533.93

Chairman

Vice Chairman

Member

Durham Township
Gen Fund Bill Pay
As of October 13, 2026

11:25 AM
10/08/2026
Cash Basis

Type	Date	Num	Name	Memo	Split	Paid Amount
Durham Gen. Fund Checking						
Liability Check	09/15/2026	ACH	Pa Dept. of Revenue	9/15/2026,	217 · Pa. State Income	-279.86
Paycheck	09/16/2026	ACH	Andrew J Kusek		-SPLIT-	-643.23
Paycheck	09/16/2026	ACH	Anthony Aravich		-SPLIT-	-1,117.01
Paycheck	09/16/2026	ACH	Danielle L Cox		-SPLIT-	-685.51
Paycheck	09/16/2026	ACH	Francis R. Cox		-SPLIT-	-517.39
Paycheck	09/16/2026	ACH	Kathryn H Budlong		-SPLIT-	-150.70
Paycheck	09/16/2026	ACH	Neil Mettin		-SPLIT-	-153.93
Paycheck	09/16/2026	ACH	Peter A Cox		-SPLIT-	-2,406.07
Paycheck	09/16/2026	ACH	Todd R. Myers		-SPLIT-	-363.56
Liability Check	09/16/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilitie	-177.23
Paycheck	09/30/2026	ACH	Andrew J Kusek		-SPLIT-	-431.70
Paycheck	09/30/2026	ACH	Anthony Aravich		-SPLIT-	-1,195.01
Paycheck	09/30/2026	ACH	Danielle L Cox		-SPLIT-	-726.47
Paycheck	09/30/2026	ACH	Francis R. Cox		-SPLIT-	-715.56
Paycheck	09/30/2026	ACH	Peter A Cox		-SPLIT-	-2,392.15
Paycheck	09/30/2026	ACH	Todd R. Myers		-SPLIT-	-375.28
Paycheck	09/30/2026	ACH	Neil Mettin		-SPLIT-	-0.23
Paycheck	09/30/2026	ACH	Kathryn H Budlong		-SPLIT-	-0.20
Liability Check	09/30/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilitie	-177.23
Bill Pmt -Check	10/02/2026	ACH	Highmark Health	Health Benefit--Aravich	2010 · Accounts payat	-672.99
Bill Pmt -Check	10/02/2026	ACH	Independence Blue Cross	Health Ben- Cox	2010 · Accounts payat	-1,250.46
Liability Check	10/02/2026	ACH	Pa Dept. of Revenue	9/30/2026	217 · Pa. State Income	-447.66
Liability Check	10/02/2026	ACH	Federal Tax Liability	941, 9/30/2026,	-SPLIT-	-4,310.72
Liability Check	10/13/2026	ACH	Keystone Collection-EIT	NO 0086142, 9/30/2026	212 · EIT- Employee	-559.01
Liability Check	10/13/2026	ACH	PA UC Fund	0926308, 9/30/2026,	-SPLIT-	-104.82
Bill Pmt -Check	10/13/2026	ACH	Altamos/Atlantic Fuels	#005003776129	2010 · Accounts payat	-443.09
Bill Pmt -Check	10/13/2026	ACH	Brinker's Commercial Fuels	#005003289833	2010 · Accounts payat	-370.45
Bill Pmt -Check	10/13/2026	ACH	Met-Ed	#100 015 626 748	2010 · Accounts payat	-150.93
Bill Pmt -Check	10/13/2026	ACH	Met-Ed (941 Mill)	#100 015 624 941	2010 · Accounts payat	-28.89
Bill Pmt -Check	10/13/2026	ACH	Met-Ed (756 street light)	#100 017 823 756	2010 · Accounts payat	-58.58
Bill Pmt -Check	10/13/2026	ACH	Met-Ed (Durham AA)	100-167-053-998	2010 · Accounts payat	-25.74
Bill Pmt -Check	10/13/2026	ACH	Service Electric Cable TV	#0527013147	2010 · Accounts payat	-188.05
Bill Pmt -Check	10/13/2026	ACH	T-Mobile	# 975567973	2010 · Accounts payat	-26.40
Bill Pmt -Check	10/13/2026	ACH	GIG	Glatfelter Ins.-auto+property	2010 · Accounts payat	-7,251.00
Bill Pmt -Check	10/13/2026	14678	Clemons Richter & Reiss	File# 55617-07,ZHB--Durham	2010 · Accounts payat	-589.00
Bill Pmt -Check	10/13/2026	14679	Code Inspections, Inc.	#1477, # 17688	2010 · Accounts payat	-382.00
Bill Pmt -Check	10/13/2026	14680	Eastern Upper Bucks Seniors	2026 Budgeted Donation	2010 · Accounts payat	-1,500.00
Bill Pmt -Check	10/13/2026	14681	Grim, Biehn & Thatcher, PC	through 8/31/2026--	2010 · Accounts payat	-1,057.50

Type	Date	Num	Name	Memo	Split	Paid Amount
Bill Pmt -Check	10/13/2026	14682	High Swartz, LLP	C15162-001, UCC Bd of Appeals	2010 · Accounts payat	-1,009.50
Bill Pmt -Check	10/13/2026	14683	NAPA Auto Hellertown	#8941---Truck supplies	2010 · Accounts payat	-19.49
Bill Pmt -Check	10/13/2026	14684	PRFR Relief	2026 Volunteer Fire Relief	2010 · Accounts payat	-12,880.08
Bill Pmt -Check	10/13/2026	14685	Wehrung's Lumber	#70560	2010 · Accounts payat	-20.37
Bill Pmt -Check	10/13/2026	14686	Vanderlely's Truck Service	Truck Repair	2010 · Accounts payat	-611.81
Bill Pmt -Check	10/13/2026	ACH	VISA Penn Community Bank		2010 · Accounts payat	-1,197.06
				Amazon-coffee pods	31.31	
				Go To Meeting	19.00	
				Mailchimp	21.20	
				USPS	12.47	
				About Faces-Comm. Day	324.45	
				Staples-toner cartridge	146.06	
				Landex--Zoning	30.00	
				Amazon--Comm Day	41.31	
				EAS Water	26.93	
				Staples-Zoning supplies	83.72	
				USPS	9.42	
				Adobe	21.19	
				EAC Signage	430.00	
Total · Durham Gen. Fund Checking						-47,663.92

Chairman

Vice Chairman

Member

September 2026

Todd R. Myers, CZO, PLS – Zoning and Code Enforcement Officer

Permits Issued:

- Building Permit issued for the installation of a 20kw standby generator for 104 Meadow Lane.
- Zoning Permit issued for the installation of a 12'x16' Pergola, 4555 Route 212.
- Zoning Permit issued for 272 Red Bridge Road for the replacement of an existing Car Port.

Permits Pending:

- Building, Zoning, and Stormwater/Grading Permit, TMP 11-4-16-4, Thistle Hill Road. Construction of a Single-Family Home and ancillary other improvements. This property has been sold to a new entity for a possible two lot subdivision. Closing out the original Escrow Agreement.
- Stormwater Management/Grading Plan Permit for the construction of a single-family dwelling and other ancillary improvements 706 Sunday Road, TMP 11-13-31. BCCD approval received. (Township Engineer issued an approval letter. Project requires a Conditional Use Hearing which is scheduled for November 10th.)
- Stormwater Management/Grading Plan Permit for the construction of a building, addition 821 Durham Road, Durham Lutheran Church. BCCD approval received. Agreements and Escrow have been finalized and recorded. The church has received their request for waivers from the UCC Review Board meeting, which was held on October 5th.
- Building and Zoning Permit for 5060 Lehnberg Road for alterations to an existing structure. Zoning permit has been submitted and denied due to Durham Springs submitting a Zoning Hearing Board Application. Zoning Hearing Board meeting scheduled for October 12th.
- Stormwater Management and Grading Plan application for a residential accessory garage 5250 Lehnberg Road. Awaiting resubmission.
- Building Permit for the removal of existing home heating oil tanks and replacing them with a new tank 1625 Easton Road has been approved. Awaiting payment of permit fees.
- Building Permit for the reconstruction of a gable end of a stone barn has been approved for 665 Kintner Road. Awaiting payment of permit fees.
- Stormwater Management/Grading Plan Permit for the construction of a single-family dwelling and other ancillary improvements, TMP 11-005-079. Township Engineer issued a review letter awaiting response and revised plans.

Other:

- Issued a STOP WORK ORDER for TMP 11-13-28 for parking lot repairs in the flood fringe without obtaining the proper permits. Additionally, the owner installed security lights in the parking lot without the proper permits. Working with the property owner to resolve those issues.

Permits as of 09-30-2026.

	<u>2026</u>	<u>2025</u>
Building	14	34
Zoning	18	25
Flood Plain	1	1