

August Draft Agenda
Durham Township Board of Supervisors
Tuesday, August 11th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:
847-409-989
United States:
1 (872) 240-3212

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: ____

Review & Approval of Minutes from July 14th 2026 Meeting Motion by: ____ 2nd: ____

Review & Approve Monthly Financial Report as of July 31st, 2026, Motion by: ____ 2nd: ____

Review & Approve Accounts Payable/Payroll as of August 11th, 2026, Motion by: ____ 2nd: ____

Review & Approve Escrow Bills as of August 11th, 2026, Motion by: ____ 2nd: ____

New Business:

- **Resolution 2026-03 Designate signer for Winter Maintenance Contract:** Motion by ____ 2nd by ____
- **Sign New Penndot Winter Maintenance Contract:** Motion by ____ 2nd by ____

Old Business:

- **Admin Update:** Street signs reported on Durham, Guardrail on 212 reported, PSP update. KMIT grant decision
- **Community Day:** Update by Admin
- **Durham Springs:** No Update
- **Bucks County Act 167 Plan Update:** Next meeting September 2026

Public Works: Presented by Roadmaster.

Zoning/Building: Presented by the Administrator.

Environmental Advisory Committee: Presented by Chairman Timochenko

Durham Ball Field: Presented by Blake Timochenko

Durham Historical Society: Presented by David Oleksa.

Riegelsville Library: Presented by David Oleksa

Planning Commission: No August Meeting

PRFR Report: PRFR responded to 49 calls in July, totaling 321 calls YTD.

SLETS Update: Presented by Dan Albee, St. Luke's Operations Manager: call numbers

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Blood Drive at PRFR Station 40 Friday, August 21st, 12 pm to 5 pm. Call 1-800-RED-CROSS to schedule an appointment.
- Durham Community Day October 10th, 2026 from 1 to 4 pm.

Public Comment:

Motion to Close:

Draft Minutes
Durham Township Board of Supervisors
Tuesday, July 14th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:

313-162-821

United States:

1 (872) 240-3212

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to the American Flag / Roll Call Attendance:

Time: 7:03 pm.

Present: Supervisors: Kathleen Gentner, Chairman
Bartley Millett, Vice Chairman
Richard Johnson, Treasurer
Peter Cox, Roadmaster
Danielle Cox, Administrator/Secretary

Absent: Peter Nelson, Solicitor, Todd Myers, Zoning Officer

Approval of Minutes from June 9th 2026. Motion by BM, second by RJ. Vote 3-0-0

Approval of the Financial Report as of June 30th, 2026. Motion by RJ, second by BM. Vote: 3-0

Approval of Accounts Payable/Payroll as of July 14th 2026. Motion by RJ, second by BM.

Vote 3-0-0

Approval of State Fund Bills as of July 14th, 2026. Motion by RJ, 2nd by BM. Vote 3-0-0

Approval of Escrow Accounts as of July 14th 2026. Motion by RJ, second by BM. Vote 3-0-0

Durham Church Stormwater O&M Agreement and Escrow Agreement: A motion was made to approve the agreements prepared by Solicitor Nelson. Chairman Gentner and the Administrator will meet at the Notary to sign the documents by the end of the week. Motion by RJ, seconded by BM. Vote 3-0-0.

KMIT Safety Grant: A motion was made to approve Roadmaster Cox submitting a grant application to KMIT for 2026. We have submitted and been awarded \$1,500 Grants yearly for 6 years. Pete has yet to decide on the project for 2026, but it will be safety-related. Motion by RJ, second by BM. Vote 3-0-0.

Public Works Expo: A Motion was made to approve up to 4 public works members to attend the 2026 PSATS public works expo on November 10th and 11th. Cost is \$175.00 pp; there is \$2,000 remaining in the 2026 PSATS budget. Motion by RJ, second by BM. Vote 3-0-0

Administrator Update: No update.

Durham Springs: No update

Bucks County Act 167 update: Next meeting to be held in September. Meetings are held virtually and attended by the EAC Chairman, Township Engineer, PC Chairman, and Administrator

Pete Cox, Road Master: Reported they have begun patching potholes. Brush cutting and weed whacking are being done. Pete is still working with PennDOT on the Winter service agreement update. AMS has completed the 2026 road work. The new excavator is working out great; the tilt bucket was delivered. Working with Tyler Freed and Morgan on the Old Furnace Project, a wetland study is being performed on 7/18/26. DT3 oil leak was repaired; the oil cooler gasket was leaking. DT 4 is due for inspection. Pete is aware of activity at the old Great American Grill property. BCCD was out to investigate. The Township

Engineer will be out this week as well, and we will update everyone once we receive their reports. We have received several compliments on the public works crew and the job they are doing in the township.

Zoning/Building: Report read by the administrator.

Environmental Advisory Committee: Report read by the administrator; attended the Cooks Creek Conservation plan review with Princeton Hydro. The next step is the “boots on the ground” portion. Carl and Blake reviewed the Durham Preserve and would like to create a plan that includes forestry and stewardship perspectives. Possibly found a member to take over the social media pages and Durham Day.

Durham Ball Field: The season is over. Checking with PAGSLA and Williams if they would like to field another team. They have started making an inventory list. Winterization started. Working with Sherwin-Williams on a paint discount.

Durham Historical Society: D. Oleska reported that next week they will be meeting with a gentleman who has extensive knowledge of Mills, and he will be creating a report on best practices for continuing the preservation of Durham Mill. On July 26th at 2 pm, Dave Bretz will be doing a presentation of the original minutes in 1727 for the Durham Furnace.

Riegelsville Library: D. Oleska submitted the library's financial report and reported that the library has secured a new book supplier. There is a 4-week astrology course coming up as well as several other programs. Children's programs are going well. The library's 50th Anniversary will take place on August 15th, 2026.

Planning Commission: There was no July meeting. The next PC meeting is scheduled for August 4th at 7 pm.

PRFR Report: PRFR President P. Cox reported the call volumes for the whole company for June were 31 TYD (1/1/26 to 6/30/26), 256 calls. Pete gave a report on the house fire that occurred on Monday in the township.

SLETS: D. Albee was on vacation. Admin did not receive any call numbers for June.

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Dine & donate to benefit PRFR at OwowCow July 25th, 4-8 pm
- Chicken BBQ at Ottsville Station Saturday, August 15, 11 am – 2 pm

Public Comment: T. Koplin requested an increase in police presence due to speeding and stop sign violations on Stouts Valley/Spring Hill and Stouts Valley/County Line East. Admin will notify the PSP. RM P Cox discussed whether white lines at the stop signs would help. D. Oleska reported another accident at his residence on Durham Road. L. Oleska reported that the arrow sign still has not been replaced since the last accident. Admin will contact PennDOT again. Lois also asked that the invasive plant behind the old Great American Grill property be addressed when meeting with the new owners.

Motion to Close at 8:14 pm. Motion by RJ, 2nd by BM, Vote 3-0-0

Chairman

Vice Chairman

Member

Durham Township
Financial Statement
as of July 31, 2026

9:51 AM
08/06/2026
Cash Basis

Type	Date	Name	Memo	Split	Paid Amount
100 · Durham Gen. Fund Checking Deposits					
Deposit	07/06/2026		Deposit	-SPLIT-	5,225.90
Deposit	07/07/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,684.03
Deposit	07/07/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	900.00
Deposit	07/08/2026	Penn DOT	2025-2026	363.51 · PennDOT Snow Rerr	12,184.40
Deposit	07/09/2026	BUCKS COUNTY REC OF DEEDS	June 2026	310.10 · Real Estate Transfer	4,385.50
Deposit	07/09/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	300.00
Deposit	07/09/2026		Deposit	-SPLIT-	235.36
Deposit	07/14/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	700.00
Deposit	07/16/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	400.00
Deposit	07/21/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,000.00
Deposit	07/22/2026		Deposit	-SPLIT-	9,539.32
Deposit	07/23/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,100.00
Deposit	07/28/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,200.00
Deposit	07/30/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	2,000.00
Deposit	07/31/2026		Interest	341.1 · Checking	109.97
Total 100 · Durham Gen. Fund Checking Deposits					40,964.48
100 · Durham Gen. Fund Checking					
100.25 · Spring Hill/Dirt & Gravel Grant			15,731.25		
100 · Durham Gen. Fund Checking			44,318.43		
Total 100 · Durham Gen. Fund Checking				60,049.68	
106 · Durham Twp Money Market					
106.25 · Restr'd Funds--Mill Restoration			50,512.96		
106 · Durham Twp Money Market			409,502.14		
Total 106 · Durham Twp Money Market				460,015.10	
Total 1000 · GENERAL FUND					520,064.78
1000 · Durham State Fund--No Deposits					
35.100 · Durham State Checking				347.12	
35.106 · Durham State Money Market				62,277.35	
Total 1000 · Durham State Fund					62,624.47
Total 500 · ESCROW CHKING--No Deposits					84,227.93

Chairman

Vice Chairman

Member

Durham Township
Bill Payment
As of August 11, 2026

12:17 PM
08/06/2026
Cash Basis

Type	Date	Num	Name	Memo	Split	Paid Amt
100 · Durham Gen. Fund Checking						
Liability Check	07/15/2026	ACH	Pa Dept. of Revenue	7/15/2026,	217 · Pa. State Income	-217.66
Paycheck	07/22/2026	ACH	Andrew J Kusek		-SPLIT-	-541.07
Paycheck	07/22/2026	ACH	Anthony Aravich		-SPLIT-	-1,212.01
Paycheck	07/22/2026	ACH	Danielle L Cox		-SPLIT-	-762.87
Paycheck	07/22/2026	ACH	Kathryn H Budlong		-SPLIT-	-166.65
Paycheck	07/22/2026	ACH	Peter A Cox		-SPLIT-	-2,349.44
Paycheck	07/22/2026	ACH	Todd R. Myers		-SPLIT-	-187.63
Paycheck	07/22/2026	ACH	Neil Mettin		-SPLIT-	-0.22
Liability Check	07/22/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Liability Check	07/30/2026	ACH	Pa Dept. of Revenue	7/31/2026,	217 · Pa. State Income	-199.54
Liability Check	07/31/2026	ACH	Federal Tax Liability	941, 7/31/2026,	-SPLIT-	-2,616.16
Bill Pmt -Check	07/31/2026	ACH	Met-Ed (Durham AA)	100-167-053-998	2010 · Accounts payable	-25.74
Bill Pmt -Check	08/03/2026	ACH	Highmark Health	Health Benefit--Aravich	2010 · Accounts payable	-672.99
Bill Pmt -Check	08/03/2026	ACH	Independence Blue Cross	Health Ben- Cox	2010 · Accounts payable	-1,250.46
Paycheck	08/05/2026	ACH	Andrew J Kusek		-SPLIT-	-533.86
Paycheck	08/05/2026	ACH	Danielle L Cox		-SPLIT-	-735.56
Paycheck	08/05/2026	ACH	Kathryn H Budlong		-SPLIT-	-81.62
Paycheck	08/05/2026	ACH	Neil Mettin		-SPLIT-	-164.93
Paycheck	08/05/2026	ACH	Peter A Cox		-SPLIT-	-2,293.84
Paycheck	08/05/2026	ACH	Todd R. Myers		-SPLIT-	-375.28
Paycheck	08/05/2026	ACH	Anthony Aravich		-SPLIT-	-1,212.02
Liability Check	08/06/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Bill Pmt -Check	08/11/2026	ACH	VISA Penn Comm Bank		2010 · Accounts payable	-1,497.59
			Staples--paper		128.33	
			Go To Meeting		19.00	
			Mailchimp		21.20	
			Tohickon Tags		10.40	
			Amazon-toner cartridge		39.83	
			PSATS-Expo Public Works		700.00	
			Staples-ink cartridge		80.20	
			USPS-postage		88.37	
			EAS Water		17.44	
			Adobe		21.19	
			Amazon-Chainsaw sharpener		396.63	
			Statement Credit		++ 25.00	

Type	Date	Num	Name	Memo	Split	Paid Amt
Bill Pmt -Check	08/11/2026	ACH	Altemos Comm Fuels	#005003776129	2010 · Accounts payable	-756.17
Bill Pmt -Check	08/11/2026	ACH	Brinker's Comm Fuels	#005003289833	2010 · Accounts payable	-453.15
Bill Pmt -Check	08/11/2026	ACH	Met-Ed	#100 015 626 748	2010 · Accounts payable	-155.70
Bill Pmt -Check	08/11/2026	ACH	Met-Ed (941 Mill)	#100 015 624 941	2010 · Accounts payable	-31.83
Bill Pmt -Check	08/11/2026	ACH	Met-Ed (756 street light)	#100 017 823 756	2010 · Accounts payable	-58.58
Bill Pmt -Check	08/11/2026	ACH	Service Electric Cable TV	#0527013147	2010 · Accounts payable	-187.19
Bill Pmt -Check	08/11/2026	ACH	T-Mobile	# 975567973	2010 · Accounts payable	-26.40
Bill Pmt -Check	08/11/2026	14657	Business PC Consultants	Web host to 6/18/2027	2010 · Accounts payable	-190.00
Bill Pmt -Check	08/11/2026	14658	Clemons Richter & Reiss	ZHB-McNichol	2010 · Accounts payable	-20.03
Bill Pmt -Check	08/11/2026	14659	Code Inspections, Inc.	Invoice #1440. #17290	2010 · Accounts payable	-2,505.50
Bill Pmt -Check	08/11/2026	14660	Grim, Biehn & Thatcher	through 6/30/2026--	2010 · Accounts payable	-157.50
Bill Pmt -Check	08/11/2026	14661	Riegelsville Auto Care	2024 Ford--F250-insp	2010 · Accounts payable	-38.06
Bill Pmt -Check	08/11/2026	14662	Vanderlely's Truck Service	2002 GMC	2010 · Accounts payable	-3,532.82
Total 100 · Durham Gen. Fund Checking						-25,564.53

Chairman

Vice Chairman

Member

July 2025

Todd R. Myers, PLS – Zoning and Code Enforcement Officer

Permits Issued:

- Building Permit issued for a Mini Split System installation, 424 Kintner Road, TMP 11-5-81.
- Building Permit issued for a 26kw generator, 104 Gallows Run, TMP 11-5-17-8.
- Building Permit issued for the construction of an accessory garage to replace existing garage, 141 Kintner Road, TMP 11-4-34.
- Building Permit issued for abandonment of an existing underground heating tank and replacing it with an above ground 275-gallon tank, 445 Cross Road, TMP 11-5-61.
- Zoning Permit is issued for 141 Kintner Road accessory garage construction. TMP 11-4-34.
- Zoning Permit is issued for a 9'x12' accessory structure, 130 Rattlesnake Road, TMP 11-7-3-1.
- Zoning Permit is issued for the abandonment of an existing underground heating oil tank and the replacement of a 275-gallon above ground heating oil tank.

Permits Pending:

- Building, Zoning, and Stormwater/Grading Permit, TMP 11-4-16-4, Thistle Hill Road. Construction of a Single-Family Home and ancillary other improvements. (Awaiting Township Engineers review)
- Stormwater Management/Grading Plan Permit for the construction of a single-family dwelling and other ancillary improvements 706 Sunday Road, TMP 11-13-31. BCCD approval received. (Awaiting final Township Engineers' approval for the grading plan)
- Stormwater Management/Grading Plan Permit for the construction of a building, addition 821 Durham Road, Durham Lutheran Church. BCCD approval received. Agreements and Escrow have been finalized and recorded. (Request for additional information from Code Inspection)
- Building and Zoning Permit for 5060 Lehnenberg Road for alterations to an existing structure. (Code Inspection is requesting additional information which will be the third submission)

Other:

- Received a Certificate of Approval for a 200amp panel replacement for 553 Mine Hill Road.
- Issued a STOP WORK ORDER for TMP 11-13-28 for parking lot repairs in the flood fringe without obtaining the proper permits.
-

Permits as of 07-31-2026.

	<u>2026</u>	<u>2025</u>
Building	13	34
Zoning	16	25
Flood Plain	1	1