

Draft Agenda
Durham Township Board of Supervisors
Tuesday, July 14th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.
Access Code:
313-162-821
United States:
1 (872) 240-3212

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: ____

Review & Approval of Minutes from June 9th 2026 Meeting Motion by: ____ 2nd: ____

Review & Approve Monthly Financial Report as of June 30th, 2026, Motion by: ____ 2nd: ____

Review & Approve Accounts Payable/Payroll as of July 14th, 2026, Motion by: ____ 2nd: ____

Review & Approve State Fund Bills as of July 14th, 2026, Motion by: ____ 2nd: ____

Review & Approve Escrow Bills as of July 14th, 2026, Motion by: ____ 2nd: ____

New Business:

- **Durham Church Operations & Maintenance Agreement and Escrow Agreement:**
Motion by __ 2nd by __
- **KMIT Safety Grant:** Application due August 1st. Motion by __ 2nd by __
- **Public Works Expo:** Nov 10th and 11th. Registration opens July 20th. \$175.00 pp. Motion by __ 2nd by __

Old Business:

- **Admin Update:** No update
- **Durham Springs:** No Update
- **Bucks County Act 167 Plan Update:** Next meeting September 2026

Public Works: Presented by Roadmaster.

Zoning/Building: Presented by the Administrator.

Environmental Advisory Committee: Presented by Chairman Timochenko

Durham Ball Field: Presented by Blake Timochenko

Durham Historical Society: Presented by David Oleksa.

Riegelsville Library: Presented by David Oleksa

Planning Commission: No July Meeting, Next meeting Tuesday, August 4th

PRFR Report: PRFR responded to 31 calls in June, totaling 256 calls YTD.

SLETS Update: Presented by Dan Albee, St. Luke's Operation Manager: June call numbers

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Dine & donate to benefit PRFR at OwowCow July 25th, 4-8 pm
- Chicken BBQ at Ottsville Station Saturday, August 15, 11 am – 2 pm.

Public Comment:

Motion to Close:

Draft Minutes
Durham Township Board of Supervisors
Tuesday, June 9th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:
263-676-133
United States:
1 (646) 749-3122

Call to Order / Pledge to the American Flag / Roll Call Attendance:

Time: 7:02 pm.

Present: Supervisors: Kathleen Gentner, Chairman
Bartley Millett, Vice Chairman
Richard Johnson, Treasurer
Peter Cox, Roadmaster
Danielle Cox, Administrator/Secretary

Absent: Peter Nelson, Solicitor, Todd Myers, Zoning Officer

Approval of Minutes from May 12th 2026. Motion by RJ, second by BM. Vote 3-0-0

Approval of the Financial Report as of May 31st 2026. Motion by RJ, second by BM. Vote: 3-0

Approval of Accounts Payable/Payroll as of June 9th 2026. Motion by RJ, second by BM.

Vote 3-0-0

Approval of Escrow Accounts as of June 9th 2026. Motion by RJ, second by BM. Vote 3-0-0

Purchase Tilt Grading Bucket & Mechanical Pin: A motion was made to approve the purchase of a new Tilt Grading bucket and mechanical pin in the amount of \$ 5956.00. Motion by RJ, seconded by BM. Vote 3-0-0.

PennDOT winter service agreement update: A motion was made to approve adding on Route 212 from Route 611 to Bodder Rd (6.9 miles total) to our current winter service agreement. This would bring in an additional \$10,617.38 per year for a total of 18.60 miles. Supervisor Johnson requested that we look into the liability coverage since it is a state road. **Motion** by RJ, second by BM. Vote 3-0-0.

Administrator Update: No update.

Durham Springs: No update

Bucks County Act 167 update: Meeting was held on May 20th. PC Chairman A. Mill and Administrator D. Cox attended. EAC Chairman B. Timochenko reviewed the recording and gave a brief description of the topics discussed. He is concerned that they are using old data from 1993 for our area, as well as the strain this will put on Durham financially once it is implemented. The next meeting is scheduled for September 2026. L. Oleska reported that we have 2 water gauges in the creek, and the one at Red Bridge/Stouts Valley does work but does not record high water events.

Pete Cox, Road Master: Reported he has begun roadside mowing after repairing Big Blue. They have been weed-whacking along the roads for the past several weeks as well. The passenger side mirror of DT 2 was damaged and has been replaced. The big dump truck will be going to Vanderlilly's for an oil leak on June 22nd. Our equipment budget is getting high, but we have money available in other categories if we need additional. He is working with PennDOT on a summer/fall maintenance contract to clear debris from the state road ditches and cut brush. He had a meeting with Tyler Freed from Mease Engineering and Morgan from Dirt and Gravel to start the Old Furnace Pipe Project. We need to start enforcing our rights of way when it comes to Bamboo growth and placing large items along the road (rocks, boulders, etc.). Supervisor Johnson recommends we send the residents with overgrown bamboo a copy of the invasive

plant ordinance and have Todd follow up if needed. He also warned homeowners that obstructing the right-of-way may make them liable in the event of an accident/injury. K. Clark asked if bamboo is grandfathered. Supervisor Johnson stated Yes, we cannot make a resident remove it completely, although we encourage that. They would at least be required to keep it maintained. D. Albee suggested we reach out to Springfield Township, as they are having the same issue and may have a sample ordinance they would share.

Zoning/Building: Report read by the administrator.

Environmental Advisory Committee: The spring clean-up and Mariton Hike were cancelled. Need more volunteers for the roadside clean-ups. CCWS Conservation Plan meeting June 17th, 2026. The EAC will be concentrating on just a few goals each year and the annual Creek review.

Durham Ball Field. The season is almost over; Two teams held 10 games, 25 practices. There will be 2 additional All-Star practices, then Blake will turn his attention to building and ground maintenance/improvements. The Durham AA has a non-profit status and is looking for Durham residents to join the board.

Durham Historical Society: D. Oleska reported that the event on Saturday was a success. The boat is being cleaned, sanded, and painted. On June 14th. At 2 pm, there will be a presentation at the mill held by the archaeologist who performed the dig sites around the mill. On July 26th, there will be a presentation of the original 1776 minutes for the Durham Furnace. June 27th, DHS will take part in the Passport to History tour

Riegelsville Library: D. Oleska reported the library book sale was a success. Durham Resident D. Winston located older books that were donated and able to be priced appropriately, which added to the success of the sale. The library's 50th Anniversary is being planned and will take place on August 15th, 2026.

Planning Commission: There was no May meeting. The next PC meeting is scheduled for July 7th at 7 pm.

PRFR Report: PRFR President P. Cox reported the call volumes for the whole company for April were 34 and for May, 52. TYD (1/1/26 to 5/31/26) 221 calls

SLETS: D. Albe reported that the twist locks on the trucks were replaced. Two power load systems will be installed this weekend; one truck at each station will now have one. New medications were approved and added to the trucks. On May 17th, they participated in a large-scale extraction drill with PRFR. The SLETS subscription drive has been delayed; it is expected to go out by the end of June. They will honor UBREMS subscriptions until July 1st, 2026. Call numbers were also reported

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Public information night to present the updated Cooks Creek Watershed Conservation Plan and solicit public comment and input, at the Springfield Township Municipal Building on June 17, 2026, from 7-9 pm
- PRFR Chicken BBQ Saturday, June 27, 2026, at Springtown Station from 11 am to 2 pm.
- Office will be closed on Friday, July 3rd, 2026

Public Comment: None.

Motion to Close at 8:20 pm. Motion by RJ 2nd by BM Vote 3-0-0

Chairman

Vice Chairman

Member

Durham Township
Financial Statement
as of June 30, 2026

9:54 AM
07/02/2026
Cash Basis

Type	Date	Name	Memo	Split	Paid Amount
100 · Durham Gen. Fund Checking Deposits					
Deposit	06/01/2026		Deposit	-SPLIT-	3,541.75
Deposit	06/01/2026	Commonwealth of PA	Deposit	331.13 · State Police Fines	490.72
Deposit	06/04/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	400.00
Deposit	06/08/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	7,160.04
Deposit	06/08/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	700.00
Deposit	06/10/2026		Deposit	-SPLIT-	4,994.58
Deposit	06/11/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	900.00
Deposit	06/12/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	5,500.00
Deposit	06/22/2026		Deposit	-SPLIT-	797.73
Deposit	06/23/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,300.00
Deposit	06/25/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,000.00
Deposit	06/30/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	700.00
Deposit	06/30/2026		Interest	341.1 · Checking	109.93
Total 100 · Durham Gen. Fund Deposits					27,594.75
100 · Durham Gen. Fund Checking					
100.25 · Spring Hill/Dirt & Gravel Grant			15,731.25		
100 · Durham Gen. Fund Checking			<u>44,747.37</u>		
Total 100 · Durham Gen. Fund Checking				60,478.62	
106 · Durham Twp Money Market					
106.25 · Restr'd Funds--Mill Restoration			45,085.46		
106 · Durham Twp Money Market			<u>408,205.90</u>		
Total 106 · Durham Twp Money Market				453,291.36	
Total 1000 · GENERAL FUND					513,769.98
1000 · Durham State Fund--No Deposits					
35.100 · Durham State Checking				328.42	
35.106 · Durham State Money Market				<u>109,794.73</u>	
Total 1000 · Durham State Fund					110,123.15
500 · ESCROW CHKING Deposits					
500.56 · Durham Church--Deposit	06/10/2026			8,172.36	
500.63 · SPIES--Deposit	06/01/2026			<u>2,000.00</u>	
Total ESCROW CHKING Deposits					10,172.36
Total 500 · ESCROW CHKING					92,325.43

Chairman

Vice Chairman

Member

1:02 PM
07/06/26
Cash Basis

Durham Township State Fund
Bill Payment
July 14, 2026

Type	Date	Num	Name	Memo	Split	Paid Amount
1000 · Durham State Fund						
35.100 · Durham State Checking						
Bill Pmt -Check	07/14/2026	1479	Asphalt Maintenance Solutions	5/15/26	2000 · Accounts Payable	-47,754.90
Total 35.100 · Durham State Checking						-47,754.90
Total 1000 · Durham State Fund						-47,754.90

Chairman

Vice Chairman

Member

Durham Township
Bill Payment
As of July 14, 2026

11:12 AM
07/09/2026
Cash Basis

Type	Date	Num	Name	Memo	Split	Paid Amount
100 - Durham Gen. Fund Checking						
Paycheck	06/10/2026	ACH	Andrew J Kusek		-SPLIT-	-628.78
Paycheck	06/10/2026	ACH	Anthony Aravich		-SPLIT-	-1,230.02
Paycheck	06/10/2026	ACH	Danielle L Cox		-SPLIT-	-708.25
Paycheck	06/10/2026	ACH	Kathryn H Budlong		-SPLIT-	-230.43
Paycheck	06/10/2026	ACH	Neil Mettin		-SPLIT-	-1,205.46
Paycheck	06/10/2026	ACH	Peter A Cox		-SPLIT-	-2,321.62
Paycheck	06/10/2026	ACH	Todd R. Myers		-SPLIT-	-387.01
Liability Check	06/10/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Liability Check	06/15/2026	ACH	Pa Dept. of Revenue	6/15/2026	217 · Pa. State Income	-324.36
Liability Check	06/23/2026	EFT	PA SCDU	4187102026	2100 · Payroll Liabilities	-200.31
Paycheck	06/24/2026	ACH	Andrew J Kusek		-SPLIT-	-526.62
Paycheck	06/24/2026	ACH	Anthony Aravich		-SPLIT-	-1,212.01
Paycheck	06/24/2026	ACH	Danielle L Cox		-SPLIT-	-762.87
Paycheck	06/24/2026	ACH	Kathryn H Budlong		-SPLIT-	-49.73
Paycheck	06/24/2026	ACH	Neil Mettin		-SPLIT-	-585.75
Paycheck	06/24/2026	ACH	Peter A Cox		-SPLIT-	-2,265.03
Paycheck	06/24/2026	ACH	Todd R. Myers		-SPLIT-	-375.28
Liability Check	06/24/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Liability Check	06/30/2026	ACH	Federal Tax Liability	941, 6/30/2026,	-SPLIT-	-3,280.46
Liability Check	06/30/2026	ACH	Pa Dept. of Revenue	6/30/2026,	217 · Pa. State Income	-219.51
Bill Pmt -Check	07/02/2026	ACH	Highmark Health	Health Benefit--Aravich	2010 · Accounts payable	-672.99
Bill Pmt -Check	07/02/2026	ACH	Independence Blue Cross	Health Ben- Cox	2010 · Accounts payable	-1,250.46
Paycheck	07/08/2026	ACH	Andrew J Kusek		-SPLIT-	-686.58
Paycheck	07/08/2026	ACH	Anthony Aravich		-SPLIT-	-1,211.99
Paycheck	07/08/2026	ACH	Danielle L Cox		-SPLIT-	-744.68
Paycheck	07/08/2026	ACH	Kathryn H Budlong		-SPLIT-	-193.21
Paycheck	07/08/2026	ACH	Neil Mettin		-SPLIT-	-123.92
Paycheck	07/08/2026	ACH	Peter A Cox		-SPLIT-	-2,293.84
Paycheck	07/08/2026	ACH	Todd R. Myers		-SPLIT-	-445.66
Liability Check	07/08/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Liability Check	07/13/2026	ACH	Keystone Collect Group-EIT	6/30/2026	212 · EIT- Employee	-640.17
Liability Check	07/13/2026	ACH	PA UC Fund	0926308, 6/30/2026	-SPLIT-	-223.03
Bill Pmt -Check	07/14/2026	ACH	Met-Ed	#100 015 626 748	2010 · Accounts payable	-149.58
Bill Pmt -Check	07/14/2026	ACH	Brinker's Commercial Fuels	#005003289833	2010 · Accounts payable	-336.85
Bill Pmt -Check	07/14/2026	ACH	Met-Ed (941 Mill)	#100 015 624 941	2010 · Accounts payable	-32.51
Bill Pmt -Check	07/14/2026	ACH	Met-Ed (756 street light)	#100 017 823 756	2010 · Accounts payable	-58.46
Bill Pmt -Check	07/14/2026	ACH	Met-Ed (Durham AA)	100-167-053-998	2010 · Accounts payable	-26.21
Bill Pmt -Check	07/14/2026	ACH	Service Electric Cable TV	#0527013147	2010 · Accounts payable	-187.03

Type	Date	Num	Name	Memo	Split	Paid Amount
Bill Pmt -Check	07/14/2026	ACH	T-Mobile	# 975567973	2010 · Accounts payable	-26.39
Bill Pmt -Check	07/14/2026	ACH	VISA Penn Comm Bank		2010 · Accounts payable	-6,887.01
				Intuit-Quick Books	99.95	
				Carhartt-Uniforms	112.44	
				Staples-paper goods	89.21	
				Rhinox-Grading Equip	5,956.00	
				Go to Meeting	19.00	
				Mailchimp	21.20	
				Earthborne-Equip	273.15	
				NYCO hose & fittings	143.40	
				Amazon-AED sign	7.95	
				Amazon-Monitor replace	116.59	
				EAS Water	26.93	
				Adobe	21.19	
Bill Pmt -Check	07/14/2026	14646	Clemons Richter & Reiss	File # 55617-06, ZHB--Mc	2010 · Accounts payable	-589.00
Bill Pmt -Check	07/14/2026	14647	Code Inspections, Inc.	Inv-1423,17141	2010 · Accounts payable	-336.50
Bill Pmt -Check	07/14/2026	14648	Dave's Services LLC	Dead Trees-Dogwood nee	2010 · Accounts payable	-350.00
Bill Pmt -Check	07/14/2026	14649	Ehrlich Pest Control	# 1361739	2010 · Accounts payable	-1,264.32
Bill Pmt -Check	07/14/2026	14650	FedEx	Acct# 399108445	2010 · Accounts payable	-210.00
Bill Pmt -Check	07/14/2026	14651	Glatfelter Public Entities	# C41077	2010 · Accounts payable	-7,253.00
Bill Pmt -Check	07/14/2026	14652	Grim, Biehn & Thatcher	through 5/31/2026--	2010 · Accounts payable	-70.00
Bill Pmt -Check	07/14/2026	14653	J. RONEY I	Tree removal 7/4/2026	2010 · Accounts payable	-75.00
Bill Pmt -Check	07/14/2026	14654	Mease Engineering	General-SALDO	2010 · Accounts payable	-650.00
Bill Pmt -Check	07/14/2026	14655	Messick's	DURH32	2010 · Accounts payable	-155.01
Bill Pmt -Check	07/14/2026	14656	P. Tax Collector	2026/27 School RE Tax	2010 · Accounts payable	-338.65
Total 100 · Durham Gen. Fund Checking						-44,527.24

Chairman

Vice Chairman

Member

June 2026

Todd R. Myers, PLS – Zoning and Code Enforcement Officer

Permits Issued:

- Reissued Zoning Permit (Z-25-8), 4555 Route 212, patio construction.
- Zoning Permit for 954 Springhill Road, TMP 11-2-54, replacement in-kind pavers and Gazebo replacement.
- Building and Zoning Permit issued for a residential addition, 256 Old Furnace Road.
- Building Permit issued for a 536 SF deck, 4511 RT 212, TMP 11-5-5-5.
- Building and Zoning Permit issued for Front Porch repairs, 276 Red Bridge Road, TMP 11-9-9.
- Zoning Permit issued for 221 Mine Hill Road, Accessory Structure, TMP 11-5-22

Permits Pending:

- Building, Zoning, and Stormwater/Grading Permit, TMP 11-4-16-4, Thistle Hill Road. Construction of a Single-Family Home and ancillary other improvements. (Awaiting resubmission)
- Stormwater Management/Grading Plan Permit for the construction of a single-family dwelling and other ancillary improvements 706 Sunday Road, TMP 11-13-31. BCCD approval received. (Awaiting final Township Engineers' approval for the grading plan)
- Stormwater Management/Grading Plan Permit for the construction of a building, addition 821 Durham Road, Durham Lutheran Church. BCCD approval received. Agreements and Escrow to be finalized on June 10th. (Request for additional information from Code Inspection)
- Building and Zoning Permit for 5060 Lehnberg Road for alterations to an existing structure. (Code Inspection is requesting additional information which will be the third submission)
- Building and Zoning Permit for 141 Kintner Road for demolition of an existing garage and construction of a new garage. (Waiting for revised plan information)
- Building and Zoning Permit for 426 Mine Hill Road for the construction of a deck. (2nd Resubmission has been made)

Other:

- None.

Permits as of 05-31-2026

	<u>2026</u>	<u>2025</u>
Building	10	34
Zoning	13	25
Flood Plain	1	1