

Agenda
Durham Township Board of Supervisors
Tuesday, June 9th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:
263-676-133
United States:
1 (646) 749-3122

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: ____

Review & Approval of Minutes from May 12th 2026 Meeting Motion by: ____ 2nd: ____

Review & Approve Monthly Financial Report as of May 31st, 2026, Motion by: ____ 2nd: ____

Review & Approve Accounts Payable/Payroll as of June 9th, 2026, Motion by: ____ 2nd: ____

Review & Approve Escrow Bills as of June 9th, 2026, Motion by: ____ 2nd: ____

New Business:

- **Purchase Tilt Grading Bucket and Mechanical Pin Grab \$5956.00** Motion by ____ 2nd by ____
- **PennDot Winter Service Agreement Update**: Motion by ____ 2nd by ____

Old Business:

- **Admin Update**: No Update
- **Durham Springs**: No Update
- **Bucks County Act 167 Plan Update**: Meeting held May 20th, 11 am

Public Works: Presented by Roadmaster.

Zoning/Building: Presented by the Administrator.

Environmental Advisory Committee: Presented by the Administrator.

Durham Ball Field: The season is over. Building repairs & field maintenance will start once the All Star game is played.

Durham Historical Society: Presented by David Oleksa.

Riegelsville Library: Presented by David Oleksa

Planning Commission: No June Meeting, Next meeting Tuesday, July 7th

PRFR Report: Presented by PRFR President P. Cox

SLETS Update: 2 calls in April, 23 calls YTD

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Public information night to present the updated Cooks Creek Watershed Conservation Plan and solicit public comment and input, at the Springfield Township Municipal Building on June 17, 2026, from 7-9 pm
- PRFR Chicken BBQ Saturday, June 27, 2026, at Springtown Station from 11 am to 2 pm.
- Office will be closed on Friday, July 3rd, 2026

Public Comment:

Motion to Close:

Draft Minutes
Durham Township Board of Supervisors
Tuesday, May 12th 2026, 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.
Access Code:
389-602-957
United States:
1 (571) 317-3122

Call to Order / Pledge to the American Flag / Roll Call Attendance:

Time: 7:01 pm.

Present: Supervisors: Kathleen Gentner, Chairman
Bartley Millett, Vice Chairman
Richard Johnson, Treasurer
Peter Cox, Roadmaster
Danielle Cox, Administrator/Secretary

Absent: Peter Nelson, Solicitor, Todd Myers, Zoning Officer

Approval of Minutes from April 14th 2026. Motion by BM, second by RJ. Vote 3-0-0

Approval of the Financial Report as of April 30th 2026. Motion by RJ, second by BM. Vote: 3-0

Approval of Accounts Payable/Payroll as of May 12th 2026. Motion by RJ, second by BM.

Vote 3-0-0

Approval of Escrow Accounts as of May 12th 2026. Motion by RJ, second by BM. Vote 3-0-0

EAC Resignation: A motion was made to approve the resignation of Pam Milo, whose term would expire on 12/31/2027. Pam is stepping down due to family obligations. **Motion** by RJ, second by BM. Vote 3-0-0. The board thanked Pam for her time and announced there are (2) open seats on the EAC.

Met Ed Street Light Agreement: A motion was made to approve Met Ed converting the three (3) existing streetlights to LED. Peter Nelson reviewed the agreement and had no issues with it. The board noted that they are unhappy with the word desire in the contract and would like it to be known that we are allowing Met Ed, we did not request the change. **Motion** by BM, second by RJ. Vote 3-0-0.

Administrator Update: 57 residents participated in the Lg Item clean-up day, and we had 10 repeat visits. The KMIT safety meeting was held on 5/11. Our score is now 99%. Admin will work on the written emergency procedure and evacuation plan.

Durham Springs: No update

Bucks County Act 167 update: Virtual meeting will be held on May 20th at 11 am

Pete Cox, Road Master: Reported that the new excavator arrived. Pete is still researching prices on attachments. Mowing, filling potholes, and weed whacking are being done. Pete met with Mease Engineering for the pipe project on Old Furnace Rd. Scott and Tyler have some concerns they will discuss with Morgan/Dirt & Gravel, and Penn State. AMS will be starting in the next two weeks.

Zoning/Building: Report read by the administrator.

Environmental Advisory Committee: No update

Durham Ball Field: No Update

Durham Historical Society: D. Oleska reported that the DHS will be attending the America 250 event at Tincum Park on Saturday, 5/16, and also the Easton Heritage Day on July 11th. They continue to research grants.

Riegelsville Library: D. Oleska reported that AC and the stairlift were inspected and are in good working order. The voting drop box was placed. Kids' art classes will be offered this summer, as well as a summer reading program. The book sale will take place on May 22nd, 23rd, and 30th. The library's 50th Anniversary is being planned and will take place on August 15th, 2026.

Planning Commission: There was no May meeting. The next PC meeting is scheduled for June 2nd at 7 pm.

PRFR Report: PRFR President P. Cox reported the call volumes for the whole company for April were 33.

SLETS: D. Albe reported the April numbers for Durham were not available yet from the county. The 1st vehicle is back from rebranding. In 3 weeks, the 1st ambulance will be completed, and they hope to have all the ambulances done by October 2026. One power stretcher system has been installed at each station, and they hope to have all stations equipped by July 2026

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- Heritage Day Saturday, May 16th, at the Historic Erwin Stover House and Barn in Tinicum Park from 10 am to 5 pm.
- The Office will be closed on Tuesday, May 19th, and there will be no EAC meeting due to Election Day.
- Bucks County Hazardous Waste Collections, 5 events, 2 scheduled for Upper Bucks: May 30th at Upper Bucks Vo Tech, October 24th at Strayer Middle School in Quakertown

Public Comment: Dave O asked if we could plan some America 250 events in with Durham Community Day, and 2027 will be the 300th anniversary of the Durham Furnace. D. Albee asked what AEDs were purchased and offered to assist in training employees and residents who would be interested.

Motion to Close at 7:46 pm. Motion by RJ 2nd by BM Vote 3-0-0

Chairman

Vice Chairman

Member

Durham Township
Financial Statement
as of May 31, 2026

10:17 AM
06/01/2026
Cash Basis

Type	Date	Name	Memo	Split	Paid Amount
100 · Durham Gen. Fund Checking Deposits					
Deposit	05/04/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	4,700.00
Deposit	05/05/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	28,600.00
Deposit	05/06/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	4,350.22
Deposit	05/07/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	1,000.00
Deposit	05/07/2026	BUCKS COUNTY REC OF DEEDS	April 2026	310.10 · RE Transfers	668.75
Deposit	05/08/2026		Deposit	-SPLIT-	98,895.09
Deposit	05/08/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	10,700.00
Deposit	05/12/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	4,100.00
Deposit	05/13/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	700.00
Deposit	05/13/2026	Bucks County Clerk of Courts	Deposit	331.10 · Local Fines	259.96
Deposit	05/18/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	2,300.00
Deposit	05/19/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	800.00
Deposit	05/21/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,000.00
Deposit	05/28/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,300.00
Deposit	05/31/2026		Interest	341.1 · Checking	148.32
Total 100 · Durham Gen. Fund Checking Deposits					159,522.34
100 · Durham Gen. Fund Checking					
		100.25 · Spring Hill/Dirt & Gravel Grant		15,731.25	
		100 · Durham Gen. Fund Checking		51,450.86	
Total 100 · Durham Gen. Fund Checking				67,182.11	
106 · Durham Twp Money Market					
		106.25 · Restr'd Funds--Mill Restoration		45,085.46	
		106 · Durham Twp Money Market		406,963.08	
Total 106 · Durham Twp Money Market				452,048.54	
Total 1000 · GENERAL FUND					519,230.65
1000 · Durham State Fund--No Deposits					
		35.100 · Durham State Checking		327.89	
		35.106 · Durham State Money Market		109,493.70	
Total 1000 · Durham State Fund				109,821.59	
Total 500 · ESCROW CHKING					85,460.86
		Deposit: 05/08/2026--DURHAM SPRINGS		3,500.00	

Chairman

Vice Chairman

Member

Durham Township
General Fund Bill Payments
As of June 9, 2026

2:16 PM
06/03/2026
Cash Basis

Type	Date	Num	Name	Memo	Split	Paid Amount
100 - Durham Gen. Fund Checking						
Paycheck	05/13/2026	ACH	Andrew J Kusek		-SPLIT-	-548.31
Paycheck	05/13/2026	ACH	Danielle L Cox		-SPLIT-	-708.25
Paycheck	05/13/2026	ACH	Kathryn H Budlong		-SPLIT-	-145.39
Paycheck	05/13/2026	ACH	Neil Mettin		-SPLIT-	-1,263.44
Paycheck	05/13/2026	ACH	Peter A Cox		-SPLIT-	-2,180.60
Paycheck	05/13/2026	ACH	Todd R. Myers		-SPLIT-	-246.29
Paycheck	05/13/2026	ACH	Anthony Aravich		-SPLIT-	-1,212.01
Liability Check	05/13/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilitie:	-177.23
Liability Check	05/15/2026	ACH	PA Dept. of Revenue	5/15/2026,	217 · Pa. State Income	-238.48
Paycheck	05/27/2026	ACH	Andrew J Kusek		-SPLIT-	-533.84
Paycheck	05/27/2026	ACH	Anthony Aravich		-SPLIT-	-1,186.00
Paycheck	05/27/2026	ACH	Danielle L Cox		-SPLIT-	-771.99
Paycheck	05/27/2026	ACH	Kathryn H Budlong		-SPLIT-	-108.18
Paycheck	05/27/2026	ACH	Neil Mettin		-SPLIT-	-1,449.37
Paycheck	05/27/2026	ACH	Peter A Cox		-SPLIT-	-2,265.04
Paycheck	05/27/2026	ACH	Todd R. Myers		-SPLIT-	-375.28
Liability Check	05/27/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilitie:	-177.23
Liability Check	06/01/2026	ACH	PA Dept. of Revenue	5/31/2026	217 · Pa. State Income	-252.86
Liability Check	06/01/2026	ACH	Federal Tax Liability	941, 5/31/2026,	-SPLIT-	-3,042.74
Bill Pmt -Check	06/02/2026	ACH	Highmark Health	Health Benefit--Aravich	2010 · Accounts payab	-672.99
Bill Pmt -Check	06/02/2026	ACH	Independence Blue Cross	Health Ben- Cox	2010 · Accounts payab	-1,250.46
Paycheck	06/09/2026	14627	Kathleen A Gentner		-SPLIT-	-238.35
Paycheck	06/09/2026	14626	Bartley E. Millett		-SPLIT-	-238.36
Paycheck	06/09/2026	14628	Patricia J. Salva		-SPLIT-	-1,324.20
Paycheck	06/09/2026	14629	Richard M. Johnson		-SPLIT-	-238.36
Bill Pmt -Check	06/09/2026	ACH	Brinker's Coml Fuels	#005003289833	2010 · Accounts payab	-189.96
Bill Pmt -Check	06/09/2026	ACH	Brinker's Commercial Fuels	#005003289833	2010 · Accounts payab	-302.77
Bill Pmt -Check	06/09/2026	ACH	LocalIQ.GateHouse Media	Acct# 790861	2010 · Accounts payab	-438.34
Bill Pmt -Check	06/09/2026	ACH	Met-Ed	#100 015 626 748	2010 · Accounts payab	-157.02
Bill Pmt -Check	06/09/2026	ACH	Met-Ed (941 Mill)	#100 015 624 941	2010 · Accounts payab	-27.93
Bill Pmt -Check	06/09/2026	ACH	Met-Ed (756 street light)	#100 017 823 756	2010 · Accounts payab	-58.06
Bill Pmt -Check	06/09/2026	ACH	Service Electric Cable TV	#0527013147	2010 · Accounts payab	-186.86
Bill Pmt -Check	06/09/2026	ACH	T-Mobile	# 975567973	2010 · Accounts payab	-26.39
Bill Pmt -Check	06/09/2026	ACH	VISA Penn Com Bank		2010 · Accounts payab	-2,115.45
				Microsoft	137.79	
				Go to Meetng	19.00	
				Mailchimp	21.20	
				Staples-eye wash, TP	88.30	

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Paid Amount</u>
Bill Pmt -Check	06/09/2026	ACH	VISA Penn Community Bank, continued			
				Carbonite	2010 · Accounts payab	191.98
				Amazon-signage-dog waste	2010 · Accounts payab	168.52
				QuickBooks-	2010 · Accounts payab	1217.94
				Adobe	2010 · Accounts payab	21.19
				Amazon-Zoning supplies	2010 · Accounts payab	99.40
				Staples-shop supplies	2010 · Accounts payab	113.71
				EAS Water	2010 · Accounts payab	36.42
Bill Pmt -Check	06/09/2026	14630	Clemons Richter & Reiss	# 55617-06, ZHB--McNichol	2010 · Accounts payab	-8.14
Bill Pmt -Check	06/09/2026	14631	Code Inspections, Inc.		2010 · Accounts payab	-2,065.00
Bill Pmt -Check	06/09/2026	14632	David Juall	5/14/2026--ZHB meeting--	2010 · Accounts payab	-75.00
Bill Pmt -Check	06/09/2026	14633	David Oleksa, zoning	10/23/2025 -ZHB meeting--	2010 · Accounts payab	-75.00
Bill Pmt -Check	06/09/2026	14634	Glatfelter Public Entities	#C41077, add mini excavator	2010 · Accounts payab	-221.00
Bill Pmt -Check	06/09/2026	14635	Grim, Biehn & Thatcher	through 4/30/2026--	2010 · Accounts payab	-157.50
Bill Pmt -Check	06/09/2026	14636	Jim Pavlica	5/14/2026- ZHB meeting--	2010 · Accounts payab	-75.00
Bill Pmt -Check	06/09/2026	14637	Keystone Municipal Ins	DURHA-2, #4 of 4	2010 · Accounts payab	-1,755.25
Bill Pmt -Check	06/09/2026	14638	Met-Ed (Durham AA)	100-167-053-998	2010 · Accounts payab	-25.59
Bill Pmt -Check	06/09/2026	14639	Swamps Auto Body	2024 Ford F-250	2010 · Accounts payab	-765.38
Bill Pmt -Check	06/09/2026	14640	Nancy L. Hoffert, RPR	ZHB--McNichol	2010 · Accounts payab	-250.00
Bill Pmt -Check	06/09/2026	14641	Clemons Richter & Reiss	File no: 55617-06	2010 · Accounts payab	-502.14
Bill Pmt -Check	06/09/2026	14642	AON Risk Services Central	Salva--Public Official Bond	2010 · Accounts payab	-86.00
Bill Pmt -Check	06/09/2026	14643	Wehrung's Lumber	#70560-Durham AA	2010 · Accounts payab	-101.94
Bill Pmt -Check	06/09/2026	14644	Messick's	DURH32-filter, o ring, blades	2010 · Accounts payab	-565.11
Total 100 · Durham Gen. Fund Checking						-31,067.94

Chairman

Vice Chairman

Member

May 2026

Todd R. Myers, PLS – Zoning and Code Enforcement Officer

Permits Issued:

- Zoning Permit is issued for a 10'x12' Chicken Coop with attached run. TMP11-005-062-001.
- Zoning and Building Permit issued for the construction of a 536 SF deck. TMP 11-005-005-005.

Permits Pending:

- Building, Zoning, Flood Plain Permit, 276 Red Bridge Road – Porch Repairs.
- Building, Zoning, and Stormwater/Grading Permit, TMP 11-4-16-4, Thistle Hill Road. Construction of a Single-Family Home and ancillary other improvements.
- Stormwater Management/Grading Plan Permit for the construction of a single-family dwelling and other ancillary improvements 706 Sunday Road, TMP 11-13-31. BCCD approval received.
- Stormwater Management/Grading Plan Permit for the construction of a building, addition 821 Durham Road, Durham Lutheran Church. (Third Resubmission). BCCD approval received. Agreements and Escrow to be finalized on June 10th.
- Building and Zoning Permit for 5060 Lehnenberg Road for alterations to an existing structure. Revised plans have been submitted for review.
- Building and Zoning Permit for 141 Kintner Road for demolition of an existing garage and construction of a new garage.
- Building and Zoning Permit for 426 Mine Hill Road for the construction of a deck.

Other:

- Received a Certificate of Approval for the installation of a stand-by generator located at 405 Kintner Road.
- Denied a zoning permit for a Clothing Bin box located at 1440 Easton Road. Property lies within the AE Flood Zone, thus requiring a Flood Plain Permit Application.

Permits as of 05-31-2026

	<u>2026</u>	<u>2025</u>
Building	7	34
Zoning	8	25
Flood Plain		1