

Draft Agenda
Durham Township Board of Supervisors
Tuesday, March 10th, 2026 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:
462-634-285
United States:
1 (872) 240-3412

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: ____

Review & Approval of Minutes from February 10th 2026 Meeting Motion by: ____ 2nd: ____

Review & Approve Monthly Financial Report as of February 28th, 2026, Motion by: ____ 2nd: ____

Review & Approve Accounts Payable/Payroll as of March 10th, 2026, Motion by: ____ 2nd: ____

Review & Approve Escrow Bills as of March 10th, 2026, Motion by: ____ 2nd: ____

New Business:

- **2026 Mosquito Spray Program**: Starting in April. Motion by ____ 2nd by ____

Old Business:

- **Admin Update**: 2026 Penndot Traffic Counts, 2026 Road project Ad 3/22 and 3/29
- **Durham Springs**: A new sketch plan was presented to the PC on February 17th
- **Bucks Counties Act 167 Plan Update**: Draft ordinance due March 2026

Public Works: Presented by Roadmaster.

Zoning/Building: Presented by Administrator.

Environmental Advisory Committee: No Meeting in February, next meeting will be Tuesday, March 17th.

Durham Ball Field: 501C completed, Cert of Insurance received from PAGSL

Durham Historical Society: Presented by David Oleksa.

Riegelsville Library: Presented by David Oleksa

Planning Commission: meeting held on 2/17 to discuss Durham Springs, No March Meeting

PRFR Report: Update by PRFR President

SLETS Update: Update by Administrator, January call numbers.

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- EAC roadside clean-up is Saturday, April 4th, 2026. Times TBA
- Cooks Creek Roadside Clean up Saturday, April 11th, 9 am to 4 pm
- Lg Item Clean Up Day Saturday, April 18th, 2026, from 8 am to noon.
- Bucks County Hazardous Waste Collections, 5 events, 2 scheduled for Upper Bucks: May 30th at Upper Bucks Vo Tech, October 24th at Strayer Middle School in Quakertown

Public Comment:

Motion to Close:

Draft Minutes
Durham Township Board of Supervisors
Tuesday, February 10th, 2026 7 pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.

Access Code:
650-337-205
United States:
1 (571) 317-3122

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to the American Flag / Roll Call Attendance:

Time: 7:06 pm.

Present: Supervisors: Bartley Millett, Vice Chairman
Richard Johnson, Treasurer
Danielle Cox, Administrator/Secretary

Absent: Kathleen Gentner, Chairman
Peter Nelson, Solicitor,
Todd Myers, Zoning Officer
Peter Cox, Roadmaster

Vice Chairman Millett stated that Chairman Gentner is feeling under the weather tonight and will not be attending.

Approval of Minutes from January 13th, 2026. Motion by RJ, second by BM. Vote 2-0-0

Approval of the Financial Report as of January 31st, 2026. Motion by RJ, second by BM. Vote: 2-0

Approval of Accounts Payable/Payroll as of February 10th, 2026. Motion by RJ, second by BM.

Vote 2-0-0

Approval of Escrow Accounts as of February 10th, 2026. Motion by RJ, second by BM. Vote 2-0-0

Resolution 2026-02: A motion was made to approve hiring Zelenkofske Axelrod LLC for no more than \$3525.00 to perform the 2025 Audit. Supervisor Johnson stated that their rates are fair and they do not charge us throughout the year if we have any questions. **Motion** by RJ, second by BM. Vote 2-0-0

2026 Road Project Advertisement: A motion was made to approve advertising to double-seal-coat sections of Spring Hill Road and County Line Road. 8,677 square yards total. **Motion** by RJ and second by BM. Vote 2-0-0.

Administrator Update: No Update

Durham Springs: Sketch Plan review will be held Tuesday, February 17th, 2026, 7 pm at PRFR Station #40, (Springtown Firehouse)

Bucks County Act 167 update: A draft ordinance will be out for review in March 2026.

Pete Cox, Road Master: Report read by administrator. Waiting on our salt delivery. No major issues with equipment with the snow and colder temperatures. The generator was giving a code due to the cold weather; this was resolved. Pete ordered plow supplies. This week, they will be working on clearing snow from ditches in case it rains and pushing snow back to make room for more.

Zoning/Building: Report read by the administrator.

Environmental Advisory Committee: Year-end report given by administrator

Durham Ball Field No report

Durham Historical Society: Report read by administrator. Awaiting nicer weather to conduct the ground penetrating radar search for evidence of the stamping mill and the barracks that existed in the 1700's on the property across the street from the mill. A painter has been contracted to refurbish the Durham Boat to sand and refinish its oars and push poles. We are planning to sell some donated artwork for the purpose of raising additional funds for the mill

Riegelsville Library: Report read by administrator. Usage of the library remains strong. A committee has been formed to plan the 50th anniversary celebration of the library. The event will take place in September. The library is still looking for a treasurer. Interested parties can contact Dave Oleksa.

Planning Commission: Durham Springs Sketch Plan Review will take place on Tuesday, February 17th

PRFR Report: Monthly reports will resume shortly. Waiting on the data from the county

SLETS: Monthly reports will begin shortly. Waiting on the data from the county

Community Announcements:

- Please return your SLETS subscription and your PRFR fund drive donations.
- EAC roadside clean up Saturday, April 4th, 2026. Times TBA
- Lg Item Clean Up Day Saturday, April 18th, 2026, from 8 am to noon.

Public Comment: Nick V Rte 212: Would like to thank the road crew, especially Pete Cox, for their excellent work. He commented that Pete and the team are always working hard for the township, even on weekends and Holidays when it's needed. Resident Tom C agrees. Supervisor Johnson stated that in his 50+ years with the township, Pete is by far the best. Pete's work ethic, attention to detail, and knowledge of equipment operation and truck repair have saved Durham residents a ton of money. Pete truly cares about the township, and it shows.

Motion to Close at 7:35 pm. Motion by BM 2nd by RJ Vote 2-0-0

Chairman

Vice Chairman

Member

Durham Township
Financial Statement
As of February 28, 2026

8:53 AM
03/03/2026
Cash Basis

Type	Date	Name	Memo	Split	Paid Amount
100 · Durham Gen. Fund Checking Deposits					
Deposit	02/02/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	4,800.00
Deposit	02/04/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	15,100.00
Deposit	02/04/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	5,800.00
Deposit	02/06/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	1,601.08
Deposit	02/06/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	4,300.00
Deposit	02/06/2026		Deposit	-SPLIT-	1,430.80
Deposit	02/12/2026	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	600.00
Deposit	02/16/2026	Keystone Collection Group-EIT	Deposit--	310.21 · Earned Income Tax	2,400.00
Deposit	02/24/2026	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	400.00
Deposit	02/24/2026	Commonwealth of PA	Deposit	355.04 · Liquor Licenses	150.00
Deposit	02/25/2026	Durham Athletic Association	Deposit	389 · Misc. Income	718.00
Deposit	02/28/2026		Interest	341.1 · Checking	97.03
Total 100 · Durham Gen. Fund Checking Deposits					37,396.91
<hr/>					
100 · Durham Gen. Fund Checking					
100.25 · Spring Hill/Dirt & Gravel Grant			15,731.25		
100 · Durham Gen. Fund Checking			27,825.45		
Total 100 · Durham Gen. Fund Checking				43,556.70	
106 · Durham Twp Money Market					
106.25 · Restr'd Funds--Mill Restoration			45,085.46		
106 · Durham Twp Money Market			353,633.39		
Total 106 · Durham Twp Money Market #xx76 398,718.85				398,718.85	
Total 1000 · GENERAL FUND					442,275.55
<hr/>					
1000 · Durham State Fund--No Deposits					
35.100 · Durham State Checking				326.26	
35.106 · Durham State Money Market				33,211.14	
Total 1000 · Durham State Fund					33,537.40
Total 500 · ESCROW CHKING--No Deposits					90,458.16

Chairman

Vice Chairman

Member

Durham Township General Fund
Bill Payment
As of March 10, 2026

11:48 AM
03/05/2026
Cash Basis

Type	Date	Num		Memo	Split	Paid Amount
100 · Durham Gen. Fund Checking						
Liability Check	02/15/2026	ACH	Pa Dept. of Revenue	2/15/2026,	217 · Pa. State Income	-342.64
Paycheck	02/18/2026	ACH	Andrew J Kusek		-SPLIT-	-533.86
Paycheck	02/18/2026	14577	Anthony Aravich		-SPLIT-	-1,126.02
Paycheck	02/18/2026	ACH	Danielle L Cox		-SPLIT-	-735.56
Paycheck	02/18/2026	ACH	Kathryn H Budlong		-SPLIT-	-182.60
Paycheck	02/18/2026	ACH	Neil Mettin		-SPLIT-	-1,263.45
Paycheck	02/18/2026	ACH	Peter A Cox		-SPLIT-	-2,392.14
Paycheck	02/18/2026	ACH	Todd R. Myers		-SPLIT-	-340.10
Liability Check	02/18/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Liability Check	02/27/2026	ACH	Federal Tax Liability	941, 2/28/2026,	-SPLIT-	-3,868.76
Liability Check	02/27/2026	ACH	Pa Dept. of Revenue	2/28/2026,	217 · Pa. State Income	-248.24
Bill Pmt -Check	03/02/2026	ACH	Independence Blue Cross	Health Ben- Cox	2010 · Accounts payable	-1,250.46
Paycheck	03/04/2026	ACH	Andrew J Kusek		-SPLIT-	-722.74
Paycheck	03/04/2026	ACH	Anthony Aravich		-SPLIT-	-1,268.01
Paycheck	03/04/2026	ACH	Danielle L Cox		-SPLIT-	-771.99
Paycheck	03/04/2026	ACH	Kathryn H Budlong		-SPLIT-	-129.43
Paycheck	03/04/2026	ACH	Neil Mettin		-SPLIT-	-1,361.40
Paycheck	03/04/2026	ACH	Peter A Cox		-SPLIT-	-2,623.60
Paycheck	03/04/2026	ACH	Todd R. Myers		-SPLIT-	-375.28
Liability Check	03/04/2026	ACH	PA SCDU	4187102026	2100 · Payroll Liabilities	-177.23
Paycheck	03/10/2026	14579	Kathleen A Gentner		-SPLIT-	-158.90
Paycheck	03/10/2026	14578	Bartley E. Millett		-SPLIT-	-238.35
Paycheck	03/10/2026	14580	Patricia J. Salva		-SPLIT-	-1,324.20
Paycheck	03/10/2026	14581	Richard M. Johnson		-SPLIT-	-238.35
Bill Pmt -Check	03/10/2026	ACH	Altemos Fuels	#005003776129	2010 · Accounts payable	-551.89
Bill Pmt -Check	03/10/2026	ACH	Brinker's Comm Fuels	#005003289833	2010 · Accounts payable	-309.34
Bill Pmt -Check	03/10/2026	ACH	Met-Ed	#100 015 626 748	2010 · Accounts payable	-406.91
Bill Pmt -Check	03/10/2026	ACH	Met-Ed (941 Mill)	#100 015 624 941	2010 · Accounts payable	-73.90
Bill Pmt -Check	03/10/2026	ACH	Met-Ed (756 street light)	#100 017 823 756	2010 · Accounts payable	-58.02
Bill Pmt -Check	03/10/2026	ACH	Service Electric Cable TV	#0527013147	2010 · Accounts payable	-186.86
Bill Pmt -Check	03/10/2026	ACH	Tractor Supply Co.	6035301200081519	2010 · Accounts payable	-30.98
Bill Pmt -Check	03/10/2026	ACH	VISA Penn Community Bank		2010 · Accounts payable	-207.15
				Carbonite	95.99	
				Staples	49.77	
				Go To Meeting	19.00	
				Mailchimp	21.20	
				Adobe	21.19	

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Paid Amount</u>	
Bill Pmt -Check	03/10/2026	14582	Blake Timochenko	Durham AA Reimburse	2010 · Accounts payable	-125.00
Bill Pmt -Check	03/10/2026	14583	Campbell Refrigeration & Electric	Generator Service	2010 · Accounts payable	-415.00
Bill Pmt -Check	03/10/2026	14584	Cassandra Cox	Snow Rider-7 hours	2010 · Accounts payable	-140.00
Bill Pmt -Check	03/10/2026	14585	David Helfrich-(snow)	Snow-CDL	2010 · Accounts payable	-200.00
Bill Pmt -Check	03/10/2026	14586	Grim, Biehn & Thatcher, PC	through 1/31/2026--	2010 · Accounts payable	-1,750.00
Bill Pmt -Check	03/10/2026	14587	H.A.Thomson	Policy # 107395901	2010 · Accounts payable	-123.00
Bill Pmt -Check	03/10/2026	14588	Keystone Municipal Insurance Tru	DURHA-2, 2025 Audit	2010 · Accounts payable	-338.00
Bill Pmt -Check	03/10/2026	14589	NAPA Auto Parts Hellertown	#8941---Truck supplies	2010 · Accounts payable	-135.94
Bill Pmt -Check	03/10/2026	14590	New Enterprise Stone & Lime Co., Acct#	97356	2010 · Accounts payable	-568.43
Bill Pmt -Check	03/10/2026	14591	Patty Salva, Tax Collector	2026 RE Tax	2010 · Accounts payable	-103.31
Bill Pmt -Check	03/10/2026	14592	Riegelsville Auto Care, LLC	2012 Ford--F550	2010 · Accounts payable	-1,911.58
Bill Pmt -Check	03/10/2026	14593	St. Luke's Emergency & Transport	2026, First of 2 payments	2010 · Accounts payable	-5,119.00
Bill Pmt -Check	03/10/2026	14594	Tristan Cox	Snow rider-6 hours	2010 · Accounts payable	-120.00
Bill Pmt -Check	03/10/2026	14595	Tustin Fire Solutions	DUR003--Fire Insp.	2010 · Accounts payable	-734.15
Bill Pmt -Check	03/10/2026	14596	Wayne Nicholas Septic Services	CDL -Snow 8 hours	2010 · Accounts payable	-200.00
Bill Pmt -Check	03/10/2026	14597	Wehrung's Lumber & Home Centre	#70560- Sledge handle	2010 · Accounts payable	-25.99
Total 100 · Durham Gen. Fund Checking						-35,684.99

Chairman

Vice Chairman

Member

February, 2025

Todd R. Myers, PLS – Zoning and Code Enforcement Officer

Permits Issued:

- None

Permits Pending:

- Building, Zoning, Flood Plain Permit, 276 Red Bridge Road – Porch Repairs.
- Building, Zoning, and Stormwater/Grading Permit, TMP 11-4-16-4, Thistle Hill Road. Construction of a Single-Family Home and ancillary other improvements.
- Stormwater Management/Grading Plan Permit for the construction of a single-family dwelling and other ancillary improvements 706 Sunday Road, TMP 11-13-31. (Second Resubmission)
- Stormwater Management/Grading Plan Permit for the construction of a building, addition 821 Durham Road, Durham Lutheran Church. (Second Resubmission)
- Building, Zoning Permit for ½ bathroom renovation. TMP 11-5-90

Other: Submitted 2025 United States Census report of building or zoning permits for new privately-owned housing units.

Received the Certificate of Occupancy for 3780 Dogwood Lane, TMP 11-2-30

Assigned a street address to Durham AA Ball Field. 4111 Dogwood Lane.

Permits as of 02-02-2026

	<u>2026</u>	<u>2025</u>
Building	3	34
Zoning	1	25
Flood Plain		1