

Draft Agenda
Durham Township Board of Supervisors
Tuesday July 8th 2025 7pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.
Access Code: 890-258-245
United States:
~~176467493122~~

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: ____

Review & Approval of Minutes from June 10th 2025, Meeting Motion by: ____ 2nd: ____

Review & Approve Monthly Financial Report as of June 30th , 2025, Motion by: ____ 2nd: ____

Review & Approve Accounts Payable/Payroll as of July 8th , 2025, Motion by: ____ 2nd: ____

Review & Approve State Fund Bills as of July 8th , 2025, Motion by: ____ 2nd: ____

Review & Approve Escrow Accounts as of July 8th , 2025, Motion by: ____ 2nd: ____

New Business:

- **KMIT Safety Grant:** Motion by ____ 2nd by ____
- **Public Works expo Dec 15th and 16th:** Motion by ____ 2nd by ____
- **Garage Door Repairs:** Estimate \$7,000. Motion by ____ 2nd by ____

Old Business:

- **Durham Springs:** No Update.
- **Bucks Counties Act 167 Plan Update:** October meeting to review field survey assessment findings.
- **Post Office Lease:** Approve new lease agreement. Motion by ____ 2nd by ____
- **Wild and Scenic:** EAC is conducting a review of their rules/regulations.

Public Works: Presented by Roadmaster.

Zoning/Building: Presented by Administrator.

Environmental Advisory Committee: Update from Chairman Timochenko.

Durham Ball Field: Done for the season.

Durham Historical Society: Presented by David Oleksa.

Riegelsville Library: Presented by David Oleksa

Planning Commission: No July meeting. No Report

PRFR Report: Update by PRFR President P. Cox

UBREMS Update: Update A. Mills

Community Announcements:

- Please return your UBREMS subscription and your PRFR fund drive donations.
- Story Time at The Durham Mill 10:30am 7/16, 8/20

Comment:

Motion to Close:

Draft Minutes
Durham Township Board of Supervisors
Tuesday June 10th 2025 7pm
Township Building Meeting Room
Resident Participation in person and via GoToMeeting
You can dial in using your phone.
Access Code: 505-000-661
United States:
1 (646) 749-3122

***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: 7:02pm

Present: Supervisors: Kathleen Gentner, Chairman
Bartley Millett, Vice Chairman
Danielle Cox, Administrator/Secretary
Peter Cox, Roadmaster

Absent: Todd Myers, Zoning Officer, Richard Johnson, Treasurer

Approval of Minutes from May 13th 2025. Motion by BM, second by KG Vote 2-0-0

Approval of Monthly Financial Report as of May 31st 2025, Motion by BM second by KG
Vote: 2-0-0

Approval of Accounts Payable/Payroll as June 10th 2025. Motion by BM second by KG Vote 2-0-0

Approval of Escrow Accounts as of June 10th 2025. Motion by BM second by KG Vote 2-0-0

Wild and Scenic Presentation: Tony Rizzello from Holland EAC committee and Dwayne Young, elected official of Holland Township, gave a presentation as Holland Residents on the benefits of joining the Lower Delaware Wild and Scenic specifically the grant opportunities that they offer. Since Durham is not a member Holland Township is considered a partial member and the opportunities for receiving grants would be better if both sides of the river were full members. Vice Chairman Millett questioned the four sections the area is divided into and not seeing Durham listed and how many other partial groups there are. Holland is the only one as Durham is the only township not participating. He also stated he believes the best way to preserve the river is not to promote it. Chairman Genter asked what you get joining? J. Neilson asked if any tributaries are included, they are not. Resident L. Oleska spoke agreeing that joining would be a good thing and has not seen any negative in all the years she has been involved with Wild and Scenic, stating we should do the neighborly thing and join. Chairman Genter stated we would take it all into consideration. L. Oleska asked for it to be on the next Agenda. After a brief discussion the Board has asked the Durham Township EAC to do a review of the Wild and Scenic regulations and prepare a report for the BOS.

Breslin Conditional Use Adjudication: A motion was made by BM and seconded by KG to approve the conditional use adjudication prepared by Peter Nelson. Vote 2-0-0. Two copies were signed; one will be mailed to the applicant.

Durham Springs: No Update

Bucks County Act 167 update: Admin reported surveys were being done by the county on the 5 problem areas listed for Durham.

Post Office Lease: Solicitor Nelson is reviewing the new lease agreement, and it will be approved at the July meeting.

Pete Cox, Road Master: Paving has been completed, all went well. For the prep work we used 364 tons of stone for a total of \$4,800. The property was mowed and weed wacked for Founders Day. Roadside

mowing has started; the North side is complete they will be starting on the South side this week weather permitting. Asst. Roadmaster Neil Mettin has asked to go to 4 days a week. He will work M-Th and will keep his Asst. Roadmaster status. Will go look at Bucket Truck asap.

Zoning/Building: Report read by administrator.

Environmental Advisory Committee: Lois Oleska reported there is a hike planned on June 21st 2025, clean up of route 611 is scheduled for November. Still waiting for the rough draft of the watershed update.

Durham Ball Field: No report

Durham Historical Society: Dave Oleska reported Founders Day was a big success. The Boat race sold all 67 boats. The archaeologist has started investing the root cellar and the grounds. He has found 18th and 19th century nails, animal bones, old drawer pulls. They will be taking a core sample of the root cellar.

Riegelsville Library: Dave Oleska reported that there was a meeting last evening, the Treasure has resigned. They are seeking a replacement, no experience necessary, 1 meeting a month. Please see Dave if interested.

Planning Commission: No meeting in June, the next meeting is scheduled for July 1st.

PRFR Report: PRFR President Peter Cox reported four fire calls in Durham in March 2025. Four fire calls in Durham for April 375 total calls YTD for the PRFR coverage area.

UBREMS: Acting Chief Dan Albee was introduced as well as administrator Cathy Albee. Jum Neilson reported Barb S has retired after 48+ years of service in the EMS service. We thank Barb for her service. The subscription drive is exceeding their expectations; they will provide further details once more subscriptions come in. PRFR president P. Cox reminded UBREMS and the meeting attendees that a signal member of PRFR does not speak for the whole organization.

PSA:

- Please return your UBREMS subscription and your PRFR fund drive donations.
- Cooks Creek Watershed Mini Monster Mayhem 6/14 from 9:30am to 12 noon. 3450 Rte 212 Springtown. RSVP to 610-346-1604
- Story Time at The Durham Mill 10:30am Wednesday 6/18, 7/16, 8/20
- Offices will be closed Friday July 4th 2025

Public Comment: None

Motion to Close: BM thanked everyone for coming and we value your opinion. Motion to close at 8:04pm by BM 2nd by KG Vote 2-0-0

Chairman

Vice Chairman

Member

Durham Township
Financial Statement
As of June 30, 2025

12:18 PM
07/01/2025
Cash Basis

Type	Date	Name	Memo	Split	Paid Amount
Durham Gen. Fund Checking Deposits					
Deposit	06/02/2025	Commonwealth of PA	Deposit	331.13 · State Police Fines	439.26
Deposit	06/05/2025	Keystone Collection Group-EIT	Deposit	310.21 · Earned Income Tax	500.00
Deposit	06/06/2025		Deposit	-SPLIT-	3,251.52
Deposit	06/06/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	6,261.91
Deposit	06/09/2025	BUCKS COUNTY REC OF DEEDS	Deposit	310.10 · Real Estate Transfers	5,199.24
Deposit	06/09/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	1,500.00
Deposit	06/12/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	400.00
Deposit	06/13/2025		Deposit	-SPLIT-	289.30
Deposit	06/16/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	5,800.00
Deposit	06/19/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	1,500.00
Deposit	06/24/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	500.00
Deposit	06/26/2025	Keystone Collection Group-EIT	Deposit-	310.21 · Earned Income Tax	300.00
Deposit	06/30/2025	Interest	Interest	341.1 · Checking	370.88
Total Durham Gen. Fund Checking Deposits for June 2025					26,312.11
100 · Durham Gen. Fund Checking					
		100.25 · Spring Hill/Dirt & Gravel Grant		15,731.25	
		100 · Durham Gen. Fund Checking		<u>200,864.86</u>	
Total 100 · Durham Gen. Fund Checking					216,596.11
106 · Durham Twp Money Market					
		106.25 · Restrd Funds-Mill Restoration		41,775.23	
		106 · Durham Twp Money Market		<u>411,214.43</u>	
Total 106 · Durham Twp Money Market					452,989.66
Total 1000 · GENERAL FUND					669,585.77
1000 · Durham State Fund: No Deposits June 2025					
		35.100 · Durham State Checking		252.66	
		35.106 · Durham State Money Market		<u>107,363.70</u>	
Total 1000 · Durham State Fund					107,616.36
500 · ESCROW CHKING: No Deposits June 2025					
Total 500 · ESCROW CHKING					117,504.90

Vice Chairman

Vice Chairman

Member

Durham Township General Fund

1:15 PM

Bill Payment

07/03/2025

As of July 8, 2025

Cash Basis

Type	Date	Num	Name	Memo	Split	Paid Amount
100 - Durham Gen. Fund Checking						
Paycheck	06/11/2025	ACH	Andrew J Kusek		-SPLIT-	-589.68
Paycheck	06/11/2025	ACH	Anthony Aravich		-SPLIT-	-1,149.90
Paycheck	06/11/2025	ACH	Danielle L Cox		-SPLIT-	-687.09
Paycheck	06/11/2025	ACH	Kathryn H Budlong		-SPLIT-	-320.73
Paycheck	06/11/2025	ACH	Neil Mettin		-SPLIT-	-1,381.16
Paycheck	06/11/2025	ACH	Peter A Cox		-SPLIT-	-2,173.89
Paycheck	06/11/2025	ACH	Todd R. Myers		-SPLIT-	-375.28
Liability Check	06/11/2025	ACH	PA SCU	4187102026	2100 - Payroll Liabilities	-177.23
Liability Check	06/15/2025	ACH	PA Dept. of Revenue	6/15/2025,	217 - Pa. State Income	-311.71
Paycheck	06/25/2025	ACH	Andrew J Kusek		-SPLIT-	-457.17
Paycheck	06/25/2025	ACH	Anthony Aravich		-SPLIT-	-1,182.72
Paycheck	06/25/2025	ACH	Danielle L Cox		-SPLIT-	-731.27
Paycheck	06/25/2025	ACH	Kathryn H Budlong		-SPLIT-	-73.17
Paycheck	06/25/2025	ACH	Neil Mettin		-SPLIT-	-1,195.28
Paycheck	06/25/2025	ACH	Peter A Cox		-SPLIT-	-2,083.94
Paycheck	06/25/2025	ACH	Todd R. Myers		-SPLIT-	-375.79
Liability Check	06/25/2025	ACH	PA SCU	4187102026	2100 - Payroll Liabilities	-177.23
Liability Check	06/27/2025	ACH	PA Dept. of Revenue	6/30/2025,	217 - Pa. State Income	-229.84
Liability Check	06/30/2025	ACH	Federal Tax Liability	941, 6/30/2025,	-SPLIT-	-3,247.86
Bill Pmt -Check	07/02/2025	ACH	Highmark Health	Health Benefit- Aravich	2010 - Accounts payabl	-625.75
Bill Pmt -Check	07/02/2025	ACH	Independence Blue Cross	Health Benefit- Pete Cox	2010 - Accounts payabl	-896.48
Bill Pmt -Check	07/08/2025	ACH	Met-Ed (941 Mill)	#100 015 624 941	2010 - Accounts payabl	-30.27
Bill Pmt -Check	07/08/2025	ACH	Altemos Corn Fuels	#005003776129	2010 - Accounts payabl	126.57
Bill Pmt -Check	07/08/2025	ACH	Brinker's Corn Fuels	#005003289833	2010 - Accounts payabl	-23.27
Bill Pmt -Check	07/08/2025	ACH	Met-Ed	#100 015 626 748	2010 - Accounts payabl	-145.6
Bill Pmt -Check	07/08/2025	ACH	Met-Ed (756 street light)	#100 017 823 756	2010 - Accounts payabl	-55.02
Bill Pmt -Check	07/08/2025	ACH	Service Electric Cable TV	#0527013147	2010 - Accounts payabl	-184.93
Bill Pmt -Check	07/08/2025	ACH	T-Mobile	# 975567973	2010 - Accounts payabl	-26.44
Bill Pmt -Check	07/08/2025	ACH	VISA Penn Comm Bank		2010 - Accounts payabl	-628.64
				Intuit Quickbooks	99.95	
				Amazon-Owl decoy	48.75	
				Go To Meeting	19.00	
				New checks Gen Fund	198.40	
				EAS Water	26.93	
				Amazon- electrolyte drink	82.19	
				Amazon-KMIT ear protect	132.23	
				Adobe	21.19	

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Paid Amount</u>
Bill Pmt -Check	07/08/2025	14480	Asphalt Maintenance Solution	2025 Paving Program	2010 - Accounts payable	-168,981.33
Bill Pmt -Check	07/08/2025	14481	Business PC Consultants	Web hosting to 6/18/2026	2010 - Accounts payable	-190.00
Bill Pmt -Check	07/08/2025	14482	Code Inspections, Inc.	Invoice 1206,14886	2010 - Accounts payable	-919.00
Bill Pmt -Check	07/08/2025	14483	Dave's Services LLC	Dead Trees-Spring Hill East	2010 - Accounts payable	-1,000.00
Bill Pmt -Check	07/08/2025	14484	Durham Hist. Society	Founder's Day-6/7	2010 - Accounts payable	-1,205.00
Bill Pmt -Check	07/08/2025	14485	Glatfelter Public Entities	#C41077, payment #3/4	2010 - Accounts payable	-6,522.00
Bill Pmt -Check	07/08/2025	14486	Grim, Biehn & Thatcher	billing to 5/31/25	2010 - Accounts payable	-1,654.50
Bill Pmt -Check	07/08/2025	14487	J.C. Ehrlich Co., Inc.	Acct# 1361739	2010 - Accounts payable	-1,159.92
Bill Pmt -Check	07/08/2025	14488	Messick's	# DURH32, Filters, Fuel cart	2010 - Accounts payable	-283.39
Bill Pmt -Check	07/08/2025	14489	Valley Rental & Sales Inc.	3 Culvert pipes	2010 - Accounts payable	-615.00
Total 100 - Durham Gen. Fund Checking						-202,682.90

Chairman

Vice Chairman

Member

July 7, 2025

Todd R. Myers, PLS – Zoning and Code Enforcement Officer

Permits Issued:

- Building Permit, 281 Old Furnace Road – Generator
- Flood Plain Permit, 281 Old Furnace Road - Generator
- Zoning Permit – 255 Valley View Road – In-kind window replacements

Permits Pending:

- Building Permit, 865 Sherers Hill Road – Electric and HVAC conversions
- Zoning Permit, 865 Sherers Hill Road – Electric and HVAC conversions
- Building Permit, 294 Old Furnace Road – Deck
- Zoning Permit, 294 Old Furnace Road – Deck
- Building Permit, 5250 Lehnberg Road – Renovations
- Zoning Permit, 5250 Lehnberg Road – Renovations
- Building Permit, 1315 Easton Road, Sign replacement
- Zoning Permit – TMP 11-1-1-2 & 11-1-1-1 – Forestry Management

Other:

- Issued a 60-day zoning compliance letter for 2680 Gallows Hill Road regarding “junk yard”.
- Received approved septic system permit and design for 281 Old Furnace Road.
- Spoke with the owner of 5034 Lehnberg Road regarding H-4a “No Impact Home Occupation”.
- TMP 11-13-31 located along Sunday Road has sold. Spoke with the new owner regarding the restriction/covenant the runs with the land, grading, erosion control, stormwater management, well requirements, and driveway permitting of one residential home.

Permits as of July 3, 2025

	<u>2025</u>
Building	14
Zoning	14

**The Bucks County
Recorder of Deeds Office**

is now offering the

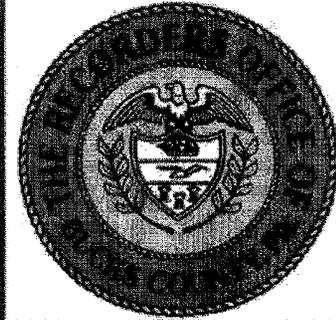
**FREE AND NEW
BUCKS COUNTY FRAUD ALERT SYSTEM
to all residents of Bucks County**

Sign-up today at:

<https://www.landex.com/recordalert/bucks>

You will receive an alert email from our recording vendor, Landex, anytime a document has been recorded in our office against your name.

Robin hopes this free service will go a long way in helping you to not fall prey to predatory businesses charging you fees to monitor our property records. Our office can help you do it for free!



**Robin Robinson
Recorder of Deeds
County of Bucks
(215) 348-6209**

FREE FRAUD ALERT
Protect Your Identity