Draft Minutes

Durham Township Board of Supervisors

Tuesday February 11th, 2025 7pm

Township Building Meeting Room

Resident Participation in person and via GoToMeeting

You can dial in using your phone.

Access Code:

948-755-557

United States:

1 (646) 749-3122

\***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: 7:02pm

**Present:** Supervisors: Kathleen Gentner, Chairman

 Bartley Millett, Vice Chairman

 Richard Johnson, Treasurer

 Danielle Cox, Administrator/Secretary

 Peter Cox, Roadmaster

 **Absent**: Todd Myers, Zoning Officer.

**Approval** of Minutes from January 13th 2025. Motion by BM, second by RJ Vote 3-0-0

**Approval** of Monthly Financial Report as of January 31st 2025, Motion by RJ second by BM

Vote: 3-0

**Approval** of Accounts Payable/Payroll as February 11th 2025. Motion by RJ, second by BM Vote 3-0-0

**Approval** of Escrow Accounts as of February 11th 2025. Motion by RJ second by BM Vote 3-0-0

**Chairman** Gentner reported that the Board held an executive session on Friday January 24th 2025 to discuss personnel.

**Motion** to nominate and appoint Todd Myers as the Zoning Officer for Durham Township **Motion** by BM 2nd by RJ Vote 3-0-0.

**Motion** to approve $900.00 for electrical plans for the township’s generator replacement project. Code Insp has rejected our application due to not having engineered electrical plans. RJ expressed dissatisfaction with the requirement, but the board agreed to proceed to avoid delaying the project. **Motion** by RJ 2nd by BM Vote 3-0-0. The board has asked the administrator to look into other companies that perform inspection work. The cost of permits and amount of rejected permits has increased significantly.

**Motion** to approve advertising the 2025 road projects County line Rd to the township line and 1000 ft of Spring Hill Rd starting at Stouts Valley Rd.

**Motion** to approve Resolution 2025-03 hiring Zelenkofske Axelrod LLC for $3,400 to perform an audit of the 2024 finances. The board will sign when the date error is fixed **Motion** by BM 2nd by RJ Vote 3-0-0. Admin reported the cost came in under budget and Chairman Genther explained the duties of our elected auditors.

**Motion** to approve moving large item cleanup day from April 19th 2025 to April 12th due to Easter Holiday **Motion** by RJ 2nd by BM Vote 3-0-0.

**Motion** to approve the DHS submitting a grant application in the amount of $20,000 to repair the mill wall. This is a matching funds grant $10,000 would come out of the mill fund. **Motion** by BM 2nd by RJ Vote 3-0-0. Roadmaster Pete Cox informed the board the water is coming from a rotted pipe at the head race pond. The pipe will be blocked off temporally in order to fix the wall but can be unblocked at a future time when resources would be available to replace it. Resident A. Mills has someone that can look at the pipe to see if relining it would be an option. Resident J. Clark recommended E. Litzenberger to replace the pipe.

**Motion** approve the BCHD to perform Mosquito Control Spraying in areas of concern in the township. The Delaware River is the only area the board believes this would apply to. Admin will advise the BCHD that it is the only area to perform spraying. **Motion** by BM 2nd by RJ Vote 2-1-0 Chairman Genter opposed.

The Board discussed the proposal from DCNR to make the Sunday Road Bridge one way when they perform the Bridge replacement. The Board agreed for safety reasons this would be the best option.

**LTAP Traffic Study**: Study is being reconducted due to a reporting error. No update

**Met ed:** No Update

**Act 167 update:** No Update

**Post Office:** No Update

**Pete Cox, Road Master:**  2027-2028 Road project estimate for Durham Hill Estates is $280,000. So far, we have ordered 6 loads of salt, 3 loads of anti-skid and have over 100-man hours in snowplowing. We are getting prices for fencing for the retention pond at Valley View Estates. We are monitoring Sunday Road with all the ice we may need to close the upper section until spring. Took pictures of inside the head race pipe for the mill water leak. Resident A. Mill complimented the public works crew on the work they are doing.

**Zoning/Building**: Report read by administrator.

**Environmental Advisory Committee**: Chairman Timochenko reported they are working on a clean-up day at Durham Preserve area, Hiking locations, T.I.C.K, Cooks Creek Conservation Plan. The Board asked the admin to look into volunteer requirements and liability waivers for EAC volunteers.

**Durham Historical Society**: Dave Oleska read the DHS Annual Report. Copy Available in the office.

**Riegelsville Library**: Dave Oleska reported that Spring and Summer activities are being planned, and the library will be holding Story Time at the Mill again this year.

**Planning Commission**: Chairman A. Mills reported they are working on the SALDO review. Tyler Freed will be at their April meeting to answer questions.

**PRFR Report**: Read by administrator 3 fire calls in Durham for December 2024.

**UBREMS:** A. Mills reported 6 calls (3 transports) in Durham during the month of January with the average response time of 18 minutes. UBREMS has submitted a grant application for $250,000

**PSA**:

* Please return your UBREMS subscription and your PRFR fund drive donations.
* The PRFR Sunday Breakfast will be held on March 2, 2025, from 8:00 AM to 12:00 PM at the Springtown Station.
* EAC Spring Clean -Up April 5th
* Large Item Clean-up Day April 12th
* Founders Day June 7th 2025 10am to 4pm

**Public Comment**: D. Oleska questioned the fees code inspection charges, admin in investigating.

**Motion to Close**: Motion by KG 2nd by RJ Vote 3-0-0

Time Closed: 8:52pm

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 Chairman Vice Chairman Treasurer