MINUTES of MEETING

Durham Township Board of Supervisors

Tuesday March 12th, 2024, 7pm

Township Building Meeting Room

Resident Participation in person and via GoToMeeting

You can dial in using your phone.

\***6 to unmute to make a public comment when appropriate**

You can also dial in using your phone.

Access Code:

436-381-429

United States:

+1 (571) 317-3122

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: 7:03pm

**Present:** Supervisors: Bartley Millett, Chairman

Kathleen Gentner, Vice Chair

Richard Johnson, Treasurer

Peter Cox, Roadmaster

Danielle Cox, Administrator/Secretary

**Absent**: Ed Child, Zoning Officer

**Approval** of Minutes from February 13th, 2024. Motion by KG, second by BM Vote 3-0-0

**Approval** of Monthly Financial Report as of February 29th, 2024, Motion by RJ second by KG Vote: 3-0

**Approval** of Accounts Payable/Payroll as of March 12th, 2024. Motion by KG, second by RJ Vote 3-0-0

**Approval** Escrow Accounts as of March 12th, 2024. Motion by RJ 2nd by KG. Vote 3-0-0

**Motion** to approve the AMS bid in the amount of $154,600.19 for the 2024 Road projects. Two requests for bids were received, AMS was the only company to return a bid. Member Johnson reported that we have been long time users of AMS, and they do a great job. Motion by RJ 2nd by KG Vote 3-0-0. B. Timochenko asked what type of material will be used.

**Motion to** approve the 2024 BOH mosquito spraying. All municipalities participated again last year Motion by RJ 2nd by KG. Vote 3-0-0 Admin read 2023 spraying results.

**Motion** to approve advertisement for the 2023 financial statement. Motion by RJ 2nd by KG Vote 3-0-0. Admin reported the audit was completed with no issues; all reports have been filed. Report available in main office for review.

**Post office Electric Repairs:**  The roadmaster reported a power surge was most likely what caused the damage when the line was pulled from the building. C&R electric replaced 4 light fixtures, getting a price on changing remaining fixtures to LED. Wire on exterior still needs to be secured.

**Money Market Interest Rates:** Bookkeeper reports higher interest rates are available for two of the money market accounts. Admin will call the bank and see what documentation is needed to make the changes.

**Met ed:** Senator Colemans office continues to reach out to Met ed concerning the frequent outages.

**Bridge 226:** Inspection complete, bridge is now open.

**Durham Springs:** Chairman Millett informed the public no permits for any work have been submitted by Durham Springs at this time.

**P.O. Lease:** In review by solicitor Nelson.

**Pete Cox, Road Master:**  Busy with tree clean up after several storms. Working on filling the remaining potholes on area roads. Worked with C&R electric on post office repairs. Roadmaster will start searching for full-time public works employee. Admin to put on April Agenda to advertise. Dumpster ordered for clean-up day. Zoning hearing board sign made.

**Zoning/Building**: Report given by Administrator.

**Environmental Advisory Committee**: EAC Chairman gave an update to the board covering the 6 driving factors for the Cooks Creek Conservation grant. Riverfest will take place on 7/13/24 at Silver Creek. EAC is planning more hikes in 2024.

**Durham Historical Society**: Dave Oleska reported the teacher’s visit to the mill was a success. Vice Chairman Genter asked what grade levels the teachers were affiliated with, Middle School. DHS is looking into selling the Indians paintings donated last year and use the funds for various DHS projects.

**Riegelsville Library**: Egg Hunt on 3/29 Spring Book sale May 17th, 18th and 25th Juggling program on June 15th time TBA. American Swedish Society presents the Viking Experience on August 7th time TBA.

**Planning Commission**: Reviewed Conditional use application, recommendation sent to the solicitor. Johanna Chehi and Wendy Badman will be consulting with the EAC on common issues.

**PRFR Report**: Commissioner Mease reported meetings with the township supervisors are going well, nest meeting is in May. They are working on a stipend program. Durham had 42 fire calls and 7 EMS calls in 2023.Fund drive will going out shortly. L. Oleska asked that events have which station will host written more clearly. Vice Chairman Gentner and Jeff Mease spoke about volunteer daytime drivers. B. Timochenko thanked PRFR members for their service, asked about Foam used and hanging a banner to advertise EAC event.

**PSA**:

* Conditional use hearing Monday March 18th, 2024, 7pm for 2881 Gallows Hill Road.
* Closed Friday March 29th, 2024.
* PRFR Spaghetti dinner Friday March 29th 5-7pm at Springtown station.
* Cooks Creek Roadside Clean up April 6th 9am to 4pm at PRFR Springtown station.
* Lg. Item Clean-up Day: Saturday April 20th 8am to 12pm at public works building.
* Please return your UBREMS subscription and your PRFR fund drive donations.
* Riegelsville Public Library Event: American Swedish Society presents the Viking Experience on August 7th time TBA.
* Riegelsville Public Library Event: Juggling program on June 15th time TBA

**Public Comment**: K. Clark spoke of a $275.00 and a 45-minute wait time when a call was made for an ambulance in December. Admin to let UBREMS rep A. Mills know.

Chairman Millett thanked everyone for attending.

**Motion to Close**: Motion by BM 2nd by RJ Vote 3-0-0

Time Closed: 8:14pm

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Chairman Vice Chairman Treasurer