Draft MINUTES of MEETING

Tuesday November 14th, 2023, 7pm

Township Building Meeting Room

Resident Participation in person and via GoToMeeting

You can dial in using your phone.

Phone #:
+1 (571) 317-3112

Access Code:

120-182-605

\***6 to unmute to make a public comment when appropriate**

Call to Order / Pledge to American Flag / Roll Call Attendance: Time: 7:03pm

Present: Supervisor Bartley Millett, Chairman

 Richard Johnson, Treasurer

 Peter Cox, Roadmaster

 Danielle Cox, Administrator/Secretary

 Absent: Ed Child, Zoning Officer

Moment of Silence held for Sherry Kidd.

Approval of Minutes from October 10th, 2023, Motion by KG, second by RJ Vote 3-0-0

Approval of Monthly Financial Report as of October 31st, 2023, Motion by RJ, second by KG Vote: 3-0-

Approval of Accounts Payable/Payroll as of November 14th, 2023. Motion by RJ, second by KG Vote: 3-0-0. Residents L. Bucci and W. Badman request more detail on memo of items purchased as well as a monthly township P&L. Admin directed to start this in December.

Approval of Accounts Payable for Escrow as November 14th, 2023, Motion by RJ second by KG Vote 3-0-0

**2024 Draft Budget Presentation:** Proposing a 2 Mil increase 1 mil for Fire Company, 1 mil for Durham Township 8 mils total for 2024. Increase in public works employee wages to align with surrounding municipalities as well as add one more full-time P.W employee with $6,000 health care reimbursement. $40,000 Tree Maintenance/removal budget item added. Resident W.B asked about Fire Company budget, P&L (Chairman Millett has the PRFR P&L) as well as call totals, Springfield township contract with PRFR, also how many residents are delinquent on their taxes. L. Bucci asked about fire company donations and suggested doing the max fire tax of 3 mils. Vice Chairman Genter spoke about UBREMS.

Chairman Millett requested a PRFR Representative give a yearly report at the December meeting and in the past payment was withheld until the information requested was received. D. Juall thanked the board for keeping costs in line and not having to raise taxes in 7 years. The state budget was reviewed, Liquid Fuels estimate is $75,981. A **motion** was made to advertise the 2024 budget to be adopted at the December meeting**. Motion by** RJ 2nd by KG Vote 3-0-0

**Motion** to approve the purchase of a snow deflector in the amount of $518.00Motion by RJ second by KG Vote 3-0-0.

**Motion to** Purchase new computer for bookkeeper in the amount of $765.70. Motion by RJ second by KG vote 3-0-0.

**Motion** allow DT Planning Commission to start SALDO review.Motion by RJ second by KG vote 3-0-0

**Met ed:** No update at this time.

**Community Day:**  Cancelled due to rain, all deposits held for 2024.

**Bridge 226:** Work is being done by Senator Colemans office to secure funding in hopes of a bridge redesign.

**Durham Springs:** Chairman Millett informed the public no permits for any work have been submitted by Durham Springs at this time.

**Pete Cox, Road Master:**  Worked on budget writing with staff, filled potholes on Sunday & Coon hollow rds. Snow equipment is ready to go. Working on lighting upgrades on big truck. Replaced swing cylinder on DT#1. The Pole barn is complete and passed final inspection. Replaced outside light with dusk/dawn sensor. Will mow once more and then prep equipment for winter storage. Leaf clean up to start next week. Working with Morgan on Dirt & Gravel Grant for Dogwood pipes. Holding off on Spring Hill pipe replacement until bridge #226 is complete so we don’t complicate busing and emergency services by closing the road. Looking into DSA grant for a project on fire line rd. Will schedule yearly road checks with supervisors.

**Zoning/Building**: Report given by Administrator. C. Klein asked about a response to his letter, Solicitor Nelson was working on a response, he should receive it this week.

**Environmental Advisory Committee**: D. Juall reports Lois, and several volunteers finished the staining on the walls. 611 clean up completed approx. 25 bags of trash. Stutz dam project is completed. Met with Riegelsville Borough to discuss traffic calming options. Chairman Juall will be stepping down as chairman effective 11/30/23, he will remain a member. There will be no December meeting. The board thanked David for his dedication to Durham and the EAC.

**Durham Historical Society**: Dave Oleska reported DHS will host an open house on Saturday November 18th from 11-2pm with a special kids tour at noon. The water wheel bearing area was cleaned out. Two professors will be coming in December to look at the root cellar. Will have annual report in December or January.

**Riegelsville Library**: Dave Oleska reported Halloween parade was enjoyed by all. Fall book sale this weekend and next. The library is looking for new board members and ways of obtaining donations and fundraising options.

**Planning Commission**: Vice Chair W. Badman thanked the board for allowing the PC to start a SALDO review, in December they will be requesting to review several zoning ordinances.

**PSA**:

* Please return your UBREMS subscriptions and your PRFR fund drive donation.
* Mill Open House 11/18 11am to 2pm
* We will have a small holiday gathering after the 12/12 BOS meeting, please join us.
* St. 42 firehouse breakfast with Santa December 17th 8 to noon

**Public Comments:** Resident W.B asked about the cracks in the 911 memorial. The roadmaster is looking into sealing them. L.B asked about 2024 road projects.

Chairman Millett thanked everyone for attending.

Motion to Close by BM second by RJ Vote 3-0-0

Time Closed: 8:47pm

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 Chairman Vice Chairman Treasurer