MINUTES of MEETING

Durham Township Board of Supervisors

April 12th , 2022

Township Building Meeting Room

Resident Participation in person and via GoToMeeting

**Dial In :** United States: +1 (571) 317-3112   A**ccess Code** 204-644-101

Call to Order / Pledge to American Flag / Roll Call Attendance: Time:7:33pm

Present: Supervisor Bartley Millett, Chairman

 Kathy Gentner, Vice Chairman

 Richard Johnson, Treasurer

 Peter Cox, Road Master

 Danielle Cox, Administrator

 Peter Nelson Solicitor

Absent: Ed Child, Zoning Officer

Approval of Minutes from March 8th , 2022 regular meeting Motion by KG, second by RJ Vote 3-0-0

Approval of Monthly Financial Report as of March 31st, 2022, Motion by KG, second by RJ

Vote: 3-0-0

Approval of Accounts Payable/Payroll as of April 12th , 2022-Motion by KG, second by RJ

Vote: 3-0-0

Approval of Accounts Payable for Escrow as of April 12th , 2022 Motion by KG second by RJ

Vote 3-0-0

Chairman Millett informed the public that an executive session was held on March 8th, 2022, to discuss legal matters.

**UBREMS** President Ed Dougherty gave a brief presentation to the board and announced that Anthony Mills has agreed to be the Durham Township Representative. UBREMS will vote to appoint A. Mills at their April meeting. Ed.D will be back with a more detailed presentation in the upcoming months. He thanked the board for their time and continuing support. The BOS all agreed A. Mills is a great choice for the position.

**Motion** to Approve advertising the 2021 Financial Statement Motion by RJ second by KG vote 3-0-0

Financial statement will also be displayed outside on the bulletin board and in the office.

**Motion** to approve Resolution 2022-07 Timber Harvest Review by the EAC. Motion by RJ second by KG vote 3-0-0. Discussed Ordinance vs Resolution, adding a time limit for EAC to review as to not hold up permits. EAC will have 45 days to review. The BOS request that the EAC draft a procedure on the steps they will take. The BOS would like a Site visit policy to be drawn up by Peter Nelson for all committees to follow. L. Bucci and J. Clark had questions on forestry permits and harvesting. Peter Nelson will make the above revisions to Ordinance 2022-02, and we will review/sign at the May meeting.

**Motion** to approve the hiring of part time/seasonal employee Andrew Kusek at $13.50. After 90 days probationary period pay increase up to $14.50 at roadmaster discretion. Motion by RJ second by KG Vote 3-0-0

**Motion** made approves Resolution 2022-06 Purchasing policy limits.$500.00 per purchase without prior board approval for roadmaster $150.00 pp for administrator. Motion by KG 2nd by RJ Vote 3-0-0

**Roadmaster** Pete Cox informed the public of a complaint filed against Durham Township by a neighbor for rock pile by the creek. Public works complied with the request by DEP and conservation district to install silt Sock and cover pile. Total cost $432.98

**The Board** tabled a motion to cover the cost and install wifi in the Mill until the May 10th meeting. DHS would like wifi to run the alarm system making it more stable as well as use for lecture series and lighting effects. Vice Chairman Gentner discussed security issues and cost increase if we need to adjust our service ; Supervisor Johnson wants to investigate more options. L. Bucci asked about fire wall and passwords. Admin will call Doug Cisco to discuss different options and security concerns.

Service electric quote of $168.99 monthly for Mill/DHS owns service. Shangri-la $831.50

**Motion** to approve the Storm Water Management Plan for Kline Gonzales Motion by RJ second by KG Vote 3-0-0 L. Bucci asked where property was located.

**Motion** to approve the Escrow Agreement for Kline Gonzales/ Motion by RJ second by KG vote 3-0-0

**Timochenko Fence:** Results of the survey were shared. Fence is less than 2.5 inches over property line for approx. 30 feet near the roadway. Surveyor reports that this is within the margin of error and in his professional opinion the fence is within legal boundaries, Solicitor Nelson agrees. In light of the surveyor’s report the Board made a motion to not do anything with the fence. Motion by RJ second by KG Vote 3-0-0 Peter Nelson informed the public of the steps the BOS have taken so far. Approx. $1900.00 in fees have been paid out between legal and survey costs. Chairman Millett informed the public of the RTK requests. Due to copyright laws B. Timochenko has been given 60 days to come in and review the survey in the presence of Chairman Millett. No electronic copies or pictures.

**Bridge 226**: The Board approved the request to authorize EAC chairman D. Juall to contact the county on behalf of the BOS to discuss what erosion control measures will be taken when doing the bridge repairs. Motion by KG second by RJ Vote 3-0-0

**Pete Cox, Road Master** : Battery in Roller replaced, Spindle in Gravely mower replaced. Working on Low volume road grant to replace pipes. Cold Patching was done. Work on cleaning ditches and tree cutting will begin soon to prep for AMS to start the week of May 16th. Double tar and chip to begin around August 22nd If any resident need fill dirt, please contact the roadmaster. Looking into Salt shed priced for 2023 budget. Supervisor Johnson asked about putting signage for large trucks on red bridge, rattle snake. P Nelson discussed signs need to be PennDot approved. Discussed truck traffic on Durham from Williams township and Hellertown. Jackknifed tractor trailers at Durham and Rte 212.

**Zoning/Building**: Report given by administrator

**Environmental Advisory Committee**: Minutes read by Administrator. Next meeting April 19th Agenda is posted on website and bulletin board

**Durham Historical Society** :Presented by David Oleksa. J Rooney almost finished painting. Lighting grant received from S.P.O.O.N was matched by DHS donations. Working on grant to have a program on DVD about the history of the area. DHS spoke with Palisades School District about having students tour the mill.

**Riegelsville Library**: Audit is complete. Easter Egg Hunt Friday 4/15. Upcoming used Book sale.

There has been a resignation on the Library Board, if anyone is interested in filling the seat, please contact the library.

**Planning Commission**: No Report.

**PSA**: Large item cleanup day Saturday April 23rd 8am to noon.

Fire Company final Fish fry will be held April 15th 5pm to 7pm

Office is closed April 15th, 2022

**Motion to Close** by BM second by RJ Vote 3-0-0

Time Closed: 9:33pm

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 Chairman Vice Chairman Treasurer