MINUTES of MEETING
Durham Township Board of Supervisors
Tuesday, August 13, 2019 7:30 PM
Township Building Meeting Room

Present:	**Supervisors:**	Bartley Millett, Chairman,
		Richard M. Johnson, Member
	Secretary:	Dani McClanahan
		Pete Cox, Road Master
		Peter Nelson, Solicitor
Absent:		Kathleen Gentner, Vice Chairman
		Ed Child, Zoning Officer

Meeting called to order at 7:30 PM by Chairman Millett.

Approval of Minutes from July 9, 2019 BOS Meeting

- Motion by Supervisor Johnson to approve July 9, 2019 meeting minutes as presented. Chairman Millett seconded the motion. Vote: 2-0-0.

Review and Approve July Financial Statement

- Motion by Supervisor Johnson to accept the monthly financial statement as of July 31, 2019 as presented. Chairman Millett seconded the motion. Vote: 2-0-0

Approval Accounts Payable/Payroll for July 2019

- Motion by Supervisor Johnson to approve Accounts Payable/Payroll as presented. Chairman Millett seconded the motion. Vote: 2-0-0.
- Motion by Supervisor Johnson to approve escrow payment as presented. Chairman Millett seconded the motion. Vote: 2-0-0

Updates:

- Durham Day 2019: Flyers have been posted to the Durham website and on FaceBook so please make sure to share to your personal FB page to help get the word out.

New Business:

- Addition of Dani McClanahan as signer for Marketing & Tourism checking account. Supervisor Johnson made a motion to add Township Administrator Dani McClanahan as signer for the Marketing & Tourism checking account. Chairman Millett seconded the motion. Vote: 2-0-0.
- The BOS will have a public meeting at 11AM on Tuesday, August 20, 2019 at the Durham Township office for the bid opening and award of the Old Furnace and Dogwood Lane road projects.

Old Business:

- Ford Explorer: placed on Municibid, bidding closed at 2PM 8/13/2019, highest bidder was Adam Miner with a bid of $2300.00. Supervisor Johnson made a motion to accept the bid of $2300.00 from Adam Miner of East Brady PA. Chairman Millett seconded the motion. Vote: 2-0-0.

Road Master – (Pete Cox)

- Old Furnace is ready for FB Mod project, Stouts Valley prep for DBSC to be completed by end of week.

Zoning Officer:

Permits Issued:

- Building – Penn Community Bank – New electrical meter base
- Building – Ottinger, Gallows Hill – Upgrade electrical service
- Two building permits pending
- Zoning Hearing Board will convene August 26th, 7:30PM

Durham Historical Society:

- Kind Earth tail race planting
- Robin Robertson, Bucks Recorder of Deeds presentation 8/25
- Good attendance at Letter Press workshop and 2nd Durham Furnace

Environmental Advisory Committee (Sarah Snider)

- Successful Re-forestation program.

Planning Commission: No meeting.

Community Announcements: The Chairman announced:

- Community Fire Company #1 Breakfast will be held on Sunday, August 18th, 2019, 8:30AM - Noon
- Regional Monthly Recycling Day will be held on Saturday, September 7th, 2019, 9:00AM to 12 Noon
- Community Day 2019 – Saturday, October 12, 2019 Noon – 3PM
- **PSA:** Please remember to return your subscription to Upper Bucks Regional EMS and Riegelsville Fire Company. Both of these nonprofit organizations provide vital services to the community. Your subscription/donation will show your support and help them continue to meet the needs of the community.
- Representative Wendy Ullman was instrumental in helping the township obtain a $53,000 grant from PA Marketing and Tourism for Mill Improvements. Funds from this grant will be used to install an ADA accessible restroom as well as ADA safety features throughout the Mill; the windows will receive some much needed attention and sagging floorboards will be reinforced. There is much to do and we are counting on the community to help get it done. Please look for more information on the township website at www.durhamtownship.org or contact the township office at 610-346-8911.
- The office will be closed Friday, August 30th and Monday September 2nd for Labor Day weekend.
- Community Fire Company #1 Pig Roast is Saturday, August 24th 4-7 PM. Adults $15.

Public Comments:

- Resident L. Bucci asked for an update on the audit.

Close Meeting:

Chairman Millett made a motion to close the meeting, Supervisor Johnson seconded. All agreed. Meeting adjourned at 8:15 PM.

APPROVED:

CHAIRMAN

VICE CHAIRMAN

SUPERVISOR

Minutes Submitted by Dani McClanahan, Township Administrator/Secretary