MINUTES of MEETING

Durham Township Board of Supervisors

Thursday, February 14, 2019 7:30 PM

Township Building Meeting Room

Present:	**Supervisors:**	Bartley Millett, Chairman, Kathy Gentner, Vice Chairman, Richard M. Johnson, Member
	Secretary:	Dani McClanahan Pete Cox, Road Master
Absent:		Ed Child, Zoning Officer Peter Nelson, Solicitor

Meeting called to order at 7:35 PM by Chairman Millett.
Pledge of Allegiance

Approval of Minutes from January 08, 2019 BOS Meeting
Motion by Vice Chair Gentner to approve January 8, 2019 meeting minutes as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0.

Approval of Escrow Payment
Motion by Supervisor Johnson to approve payment from escrow accounts as presented. Vice Chair Gentner seconded the motion. Vote: 3-0-0

Approval Accounts Payable/Payroll for January 2019
Motion by Supervisor Johnson to approve Accounts Payable/Payroll as presented. Vice Chair Gentner seconded the motion. Vote: 3-0-0.

Review and Approve January Financial Statement
Motion by Supervisor Johnson to accept the January financial statement as presented. Vice Chairman Gentner seconded the motion. Vote: 3-0-0

New Business:

- Small Cell Wireless: Motion by Supervisor Johnson authorizing the Solicitor to review the zoning ordinance and the townships right of way ordinance and provide suggestions for regulating use within the right of way. Vice Chairman Gentner seconded the motion. Vote: 3-0-0.

CDBG: Request authorization to submit application for 2019 CDBG to address ADA parking and installation of ADA restroom in the Mill. BOS unanimously agreed and suggested having the township engineer provide a letter detailing the degree of slope/difficulty of the area currently designated for ADA parking.

Old Business:
Update on township owned open space and Bucks County leased open space along Cooks Creek (hunting / hiking). Document reviewed by township Planning Commission and EAC.
The BOS unanimously agree to the following:

- Install signage that indicates to hunters and hikers that this property is public open space, and as such they need to be cognizant of the possibility of hikers and hunters being present at the same time.
- Encourage abutting land owners to clearly identify their property boundaries.

Road Master – (Pete Cox)

- Culvert for Dogwood delivered. Chairman Millett made a motion to authorize the township engineer to produce bid specs required for the placement of culvert and related work. DSA application specs are provided through PA D&G. Supervisor Johnson seconded the motion. Vote: 3-0-0.

Proposed road projects for 2019:

- Old Furnace – CP2 (same application Kintner 2018) estimate $85,271.50*
- Stouts Valley from Red Bridge to Township line: Double Tar & Chip, estimate $33,881.36*
  (* 2018 prices used for calculation)
- Vice Chairman Gentner made a motion authorizing the purchase of an eXmark zero turn mower from Pipersville Garden Center, a PA CoStar participant. Supervisor Johnson seconded the motion. Vote: 3-0-0.
- Public Works employee Neil M. has been given the responsibility of Safety Coordinator and he has been working diligently to put best practices in place like conducting monthly safety meetings, installing first aid kits in all work vehicles and shop and initiating inspection checklists to verify routine equipment inspections are completed in a timely manner.
- Looking to obtain estimates to remove / re-roof the building behind the office. The building is inaccessible to vehicles and is currently used [minimally] for storage.

Zoning Officer:

Permits Issued:

- Building/Zoning – Finney, Lehnenberg – above ground pool.
- Zoning – Upper Bucks LLC (Chehi), Route 212 whole house generator.

Durham Historical Society: (Sarah Snider)

- Request authorization to collaborate with township engineer to establish systematic approach to Mill restoration projects. (this is not to identify projects and write specs; this is only to provide an orderly approach to renovations). BOS unanimously agreed.
- A display of Durham Township history is on display at the Palisades High School Gallery
- Isaac Danulof video project is complete (video tour of the Mill narrated by Ron Fox)

Environmental Advisory Committee (Sarah Snider)

- Clean up litter on Stouts Valley will be on April 6, 2019 9AM to NOON.

Planning Commission: (Anthony Mills)

- DTPC has reviewed and unanimously agree to amend the zoning ordinance to include small cell wireless communication as a permitted use (subject to solicitors' detail on 'permitted use').

Community Announcements: The Chairman announced:

- Regional Monthly Recycling Day: Saturday, April 6th, 2019, 9AM to 12 Noon.
- Community Fire Company #1 Breakfast will be held on Sunday, March 17th, 2019 8:30-Noon.

Public Comments: None.

Close Meeting:

Chairman Millett made a motion to close the meeting. All agreed. Meeting adjourned at 8:35 PM.

APPROVED:

CHAIRMAN | VICE CHAIRMAN | SUPERVISOR

Minutes Submitted by Dani McClanahan, Township Administrator/Secretary