MINUTES of MEETING
Durham Township Board of Supervisors
Tuesday, May 14, 2019 7:30 PM
Township Building Meeting Room

Present: **Supervisors:** Bartley Millett, Chairman,
Kathy Gentner, Vice Chairman,
Richard M. Johnson, Member
Secretary: Dani McClanahan
Pete Cox, Road Master

Absent: Ed Child, Zoning Officer
Peter Nelson, Solicitor

Meeting called to order at 7:30 PM by Chairman Millett.

Approval of Minutes from April 9, 2019 BOS Meeting

- Motion by Vice Chair Gentner to approve April 9, 2019 meeting minutes as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0.

Review and Approve Release of Escrow

- Motion by Vice Chair Gentner to approve escrow release for Patterson Storm Water and Filing Subdivision. Supervisor Johnson seconded the motion. Vote: 3-0-0

Approval Accounts Payable/Payroll for April 2019

- Motion by Vice Chair Gentner to approve Accounts Payable/Payroll as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0.

Approve Accounts Payable State Fund for May 2019

- Motion by Vice Chairman Gentner to accept the State Fund Accounts Payable as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0

Review and Approve April Financial Statement

- Motion by Vice Chairman Gentner to accept the April financial statement as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0

Dogwood Lane

Durham Township
Dogwood Lane Project Bid Opening 11:00 AM
Tuesday, April 30th, 2019
Durham Township Office
215 Old Furnace Rd., Durham, PA 18039

Present: Dani McClanahan, Twp. Administrator, Pete Cox, Twp, Road Master, Vince Renda, CMR Construction, Inc.

COMPANY	Asphalt Removal Lump Sum	Subbase Aggregate 245 ton	DSA 710 Ton	Stone Footings lump sum	Assemble and place Culvert, Footer Plates and 2 Headwalls Lump sum	TOTAL
CMR Const.	$23,000	$13,965	$34,577	$13,400	$49,500	$134,442
Doli Const.	$ 3,500	$ 9,800	$24,850	$35,000	$75,922	$149,072

Road Master Pete Cox recommended that the BOS reject all bids. Mr. Cox stated the road department could complete the assembly and placement of the culvert with in house labor; the quarry that supplies the DSA is a CoStar participant so the township could purchase the materials and have them trucked at the contracted rate. Re-bid the project for DSA placement only.

Mr. Vince Renda, CMR Construction, commented that prevailing wage causes considerable impact to the cost of construction and (politely) suggested the board take that into consideration when bidding a project.

Supervisor Johnson remarked that we (the township) is familiar with bidding and prevailing wage but had no experience with this type of project and all that is involved.

Vice Chair Gentner made a motion to reject all bids, Supervisor Johnson seconded the motion. Vote: 3-0-0.

New Business:

- Auditors Report: Auditor Chair Lou Bucci presented the auditor's report to the Supervisors and stated due to multiple issues and difficulties the auditors were unable to complete the 2018 audit. Mr. Bucci continued with a recommendation that the Board hire an independent CPA firm to complete the 2018 audit. The BOS thanked Mr. Bucci for his report. Supervisor Johnson made a motion to advertise for an independent CPA firm to complete the 2018 audit and to replace elected auditors for a complete review of the township. Vice Chair Gentner seconded the motion. Vote: 3-0-0.
- Ordinance 2019-1 Right of Way Management – Chairman Millett made a motion to authorize advertisement of Ordinance 2019-1 for adoption at the June 11, 2019 BOS meeting. Supervisor Johnson seconded the motion. Vote: 3-0-0.
- Grant for $53,000 from PA Marketing and Tourism contract has been reviewed, Supervisor Johnson made a motion to execute the contract, Vice Chair Gentner seconded the motion. Vote: 3-0-0.

Old Business:

- Meeting with A. Kenny, Bucks 911 Director regarding identical addresses across municipal lines. Ms. Kenny suggested that the municipalities start with an educational/marketing campaign to increase awareness and decrease mistakes when contacting 911 operators.

Road Master – (Pete Cox)

- Request that Neill Mettin moved to skilled laborer rate – heads Safety Committee, competently operates equipment/loader/backhoe. Motion by Vice Chair Gentner to increase Mr. Mettin's hourly rate to $13.10. Chairman Millett seconded the motion. Vote: 3-0-0
- Will contact Marjorie Parris for Old Furnace CP2 project approval.
- Will reach out to county to discuss agreement to include bridge on Stouts Valley in repair project.
- **Zoning Officer**:

Permits Issued:

- Demolition – John Wagner, Sunday Road – underground electric to barn.
- Zoning – Upper Bucks LLC (Chehi), Rte 212, deck, 875 sf.
- Building/Zoning/Demo – McCusker, Sherer's Hill – demo existing house, rebuild.

Durham Historical Society:

- PHS display complete
- Presentation LaVoe on June 9th on the lost village at Nockamixon
- Plants and seeds ready for tail race, waiting for gravel removal.
- Riegelsville Library used book sale end of May

Environmental Advisory Committee (Lois Oleksa)

- Native tree re-forestation event July 27th 11-4

Planning Commission:

- Continue review of Zoning Ordinance, on tract to complete by May.

Community Announcements: The Chairman announced:

- The township office will be closed on
  - Tuesday, May 21st for primary election day
  - Monday, May 27th in observance of Memorial Day
- Twp. Administrator will be at PEMA Hazardous Weather and Flooding training May 22-23, 2019.
- Public is invited to participate in a floodproofing workshop hosted by the PA Silver Jackets, an interagency team working together to reduce flood risk in Pennsylvania. Workshop date is Thursday, May 30, 2019 from 6:30-8:00 p.m. at the Bucks County Public Safety Training Center (1760 S. Easton Road, Room 106, Doylestown, PA 18901).
- Community Fire Company #1 Breakfast will be held on Sunday, May 19th, 2019, 8:30AM - Noon
- Rep Wendy Ullman will present REAL ID information session at Haycock Community Center on Thursday, May 23rd from 4PM – 7 PM.
- Regional Monthly Recycling Day will be held on Saturday, June 1st, 2019, 9:00AM to 12 Noon

Public Comments:

- Mr. Bucci suggested including additional accounts payable information on the agenda/bill pay section.
- Ms. Clark asked why the public only receives prior approved bill pay list instead of the bills currently before the board.

Close Meeting:

Chairman Millett made a motion to close the meeting. All agreed. Meeting adjourned at 9:02 PM.

APPROVED:

CHAIRMAN VICE CHAIRMAN SUPERVISOR

Minutes Submitted by Dani McClanahan, Township Administrator/Secretary