MINUTES of MEETING
Durham Township Board of Supervisors
Tuesday, December 10, 2019 7:30 PM
Township Building Meeting Room

Present:	**Supervisors:**	Bartley Millett, Chairman,
		Kathleen Gentner, Vice Chairman
		Richard M. Johnson, Member
	Secretary:	Dani McClanahan
		Pete Cox, Road Master
	Solicitor:	Peter Nelson
Absent:	Ed Child, Zoning Officer	

Meeting called to order at 7:33 PM by Chairman Millett.

Chairman Millett announced the BOS held an executive session on Wednesday, November 27, 2019 to discuss personnel.

Approval of Minutes from November 12, 2019 BOS Meeting

- Motion by Vice Chair Gentner to approve November 12, 2019 meeting minutes as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0

Review & Approve Monthly Financial Report as of November 30, 2019

- Motion by Supervisor Johnson to approve monthly financial report as of November 30, 2019 as presented. Vice Chair Gentner seconded the motion. Vote: 3-0-0

Review & Approval of Accounts Payable/Payroll for November 2019.

- Motion by Supervisor Johnson to approve Accounts Payable/Payroll for November as presented. Vice Chair Gentner seconded the motion. Vote: 3-0-0.

Review & Approve M&T Grant Accounts Payable for November 2019

- Motion by Chairman Millett to approve Marketing and Tourism Grant Accounts Payable for November 2019 as presented. Supervisor Johnson seconded the motion. Vote: 3-0-0.

Escrow Release:

- Motion by Supervisor Johnson to approve Escrow Release for Spring Hill Properties. Vice Chair Gentner seconded the motion. Vote: 3-0-0.

Presentation: Upper Bucks Regional EMS demonstration on CORE CPR initiative, Community Organized for Resuscitative Education.

Updates:

- The 15 day comment period regarding a proposal to add parcel 11-004-002 to Ag Security Area has closed. The proposal will now be reviewed by Bucks County Planning Commission, Durham Township Planning Commission and Durham Township Ag Security Area Advisory Committee (ASAAC).

New Business:

- Meeting dates and times for Board of Supervisors, Planning Commission and EAC will remain the same for 2020. Chairman Millett made a motion to advertise 2020 meeting dates and times as stated. Supervisor Johnson seconded the motion. Vote: 3-0-0.
- Motion by Supervisor Johnson, seconded by Vice Chair Gentner to appoint the following residents to the Durham Township ASAAC. Vote: 3-0-0.
    - Pete Cox – resident representative
    - Scott Lehr – Hager Farm
    - Joel Roney – Trauger Farm
    - Tim Koplin – Koplin Farm
    - Vice Chair Kathy Gentner – BOS representative

- Residents M. Radus and R. Kutys presented a proposal for a 'summer movie night'. BOS directed Administrator to check with insurer regarding the possible need for additional liability coverage for this event.

Old Business:

- 2020 Draft Budget has been advertised and is ready for adoption. Supervisor Johnson made a motion to adopt the 2020 Budget as advertised, Vice Chair Gentner seconded the motion. Vote: 3-0-0.

Road Master (Pete Cox)

- Dogwood Lane GP-11 permit received, project to commence in the spring when temperatures permit DSA placement.

Zoning Officer: -

- Zoning permit issued to Brent Chavez, 520 Summit Lane for interior demolition to pool/guest house damaged by fire.

Environmental Advisory Committee

- No meeting.

Durham Historical Society (no members present)

- Will present at January meeting.

Planning Commission: No meeting.

Community Announcements:

- Community Fire Company #1 Breakfast will be held on Sunday, December 15th, 2019, 8:30AM – Noon. This is the last breakfast until March.
- Regional Monthly Recycling Day will be held on Saturday, January 4th, 2020, 9:00AM to 12 Noon
- Durham Township office holiday schedule: December 24th – 8am-noon; December 25th – CLOSED; December 31st – 8am-noon; January 1st, 2020 – CLOSED.
- **PSA:** Please remember to return your subscription to Upper Bucks Regional EMS and Riegelsville Fire Company. Both of these nonprofit organizations provide vital services to the community. Your subscription/donation will show your support and help them continue to meet the needs of the community.

Public Comments: None

Close Meeting:

Chairman Millett made a motion to close the meeting, Supervisor Johnson seconded. All agreed. Meeting adjourned at 8:17PM.

APPROVED:

Chairman | Vice Chairman | Member

Minutes Submitted by Dani McClanahan, Township Administrator/Secretary