

MINUTES of MEETING
Durham Township Board of Supervisors
Tuesday, October 11, 2016
Township Building Meeting Room

Present: **Supervisors:** Bartley E. Millett, Chairman
Richard M. Johnson, Vice Chairman
Kathleen A. Gentner, Member

Secretary: Joseph M. Kulick

Solicitor: Peter Nelson, Esquire

Zoning Officer: *(not in attendance)*

Road Master: Andy Volak

Absent: None

Meeting called to order by Chairman Bartley E. Millett at 7:30 PM. All in attendance stood and recited the Pledge of Allegiance to the American Flag.

Approval of Minutes from September 13, 2016 Regular Meeting

The Vice Chairman made a **motion** to approve the Minutes as submitted and the Chairman **seconded** the motion. A vote was taken and the **motion passed** 2-1 with Member Kathy Gentner voting no. There were no further comments or questions.

Approval of Financial Report Ending September 30, 2016

Member Kathy Gentner questioned line items; Road Wages, Secretary & Bookkeeper Wages. The Vice Chairman then made a **motion** to approve the Financial Report as submitted and the Chairman **seconded** the motion. A vote was taken and the **motion passed** unanimously. There were no further comments or questions.

Review & Approval of Accounts Payable for October 2016

The Chairman made a **motion** to approve the Accounts Payable Report as submitted and the Vice Chairman **seconded** the motion. A vote was taken and the **motion passed** unanimously. Joe Kulick noted for the record that two (2) General Fund checks, numbers 12479 & 12480, were voided due to a misprint. There were no further comments or questions.

Note: The Chairman announced that a 2017 budget workshop will be held on Thursday, November 03, 2016 in the township office to review the draft budget. Anyone with comments or suggestions should contact Joe Kulick prior to that date.

Updates: None

New Business:

Establish Official 2016 Trick or Treat Hours:

The board agreed to continue tradition and have Trick or Treating on Halloween Night, Monday, October 31, 2016... 6:00PM to 8:00PM

Old Business:

Lower Delaware Wild & Scenic River Partnership (LDWSRP) Vote:

Following a brief recap and discussion; the Vice Chairman made a **motion** to not sign the Memorandum of Understanding (MOU) required to join the LDWSRP. The Chairman **seconded** the motion. A vote was taken and the **motion passed 2-1** with Member Kathy Gentner voting against the motion as she is in favor of joining the LDWSRP. Resident Lois Oleksa expressed her disappointment with the decision. Resident Ben Tindal was also saddened with the vote outcome. Resident Anthony Mills commented in favor of the decision. There were no further comments or questions.

Zoning & Building Report:

Township Manager Joe Kulick advised the board; a building permit was issued to Albanese on Durham Road to upgrade their electrical service and a zoning permit was issued to Van Sumeren on Durham Road to construct a garden shed. Thirteen (13) zoning & sixteen (16) building permits issued year to date.

Zoning Officer Ed Child met once again with Dan Felig, possible purchaser of Cascade Lodge, to discuss all zoning requirements for planned renovations. Township Engineer Scott Mease also contacted for direction. Zoning Officer Ed Child will provide a formal presentation to the board at a later date when details are further along.

Receiving numerous telephone calls regarding the sale of a property located at 130 Riverview Lane. As the dwelling roof has collapsed and is unsafe; several letters have been sent to the registered owner to secure the property as to prevent a hazard. Ed Child contacted the new owner of the old paper mill building at Routes 611 & 212 to ascertain his plans, if any, to improve the site. He is in the process of obtaining bids to repair the building. Ed also attempted to contact the owner of the house at 965 Durham Road (*Old Durham Hotel*) since there has not been any activity since the removal of the small addition in the rear. No response to date. Also, Ed met with resident Mark Woehrel of Island Road to review his preliminary plans for an in-law apartment above his garage. Since it is located in a floodplain, it would need to comply with strict FEMA floodplain requirements. There were no motions, comments or questions.

Public Works Report:

Road Master Andy Volak was present at the meeting and advised the board; routine maintenance on the equipment on an on-going basis, continued clean-up and replacement of stone alongside road gutters, painting guide rails to remove graffiti, cleaned-up several dead fallen trees & limbs along various roadways, still conducting roadside mowing operations and cold patching potholes, built a “custom” wooden cart to store our new blower, assisted with preparation and holding of our annual Community Day, and finally assisted with the removal & replacement of the Post Office HVAC system by Cooper Mechanical at a cost of approximately \$6,000.

The Vice Chairman asked if we can have PennDOT install an intersection “+” sign approaching Red Bridge Road traveling west on Route 212. Resident Sarah Snider asked if anyone knew why the county was charging an extra \$5.00 on the state vehicle registration renewals. There were no motions, comments or questions.

Environmental Advisory Council Report: No Report

Planning Commission Report:

Planning Commission Vice Chairman, Matt Crouse, was present and advised the board: Updates to the townships comprehensive plan are in the home stretch with possible completion of a draft document in December. There were no motions, further questions or comments.

Public Service Announcements: The Chairman announced:

State Senator Bob Mensch’s office will be present tomorrow, October 12, 2016...9:00AM to 12 Noon in the township building meeting room to hear any State related concerns.

Community Fire Company #1 Monthly Breakfast will be held on Sunday, October 16, 2016: 8:00AM to 12:00 Noon... Order by Menu. Bake Sale will also be conducted during the breakfast!

Riegelsville Halloween Parade, Saturday, October 29, 2016, @11:00 AM Parade sponsored by the Riegelsville Public Library...from St. Lawrence Church to firehouse in the borough.

Regional Monthly Recycling Day will be held on Saturday, November 05, 2016, 9:00AM to 12 Noon.

Riegelsville Borough Park & Rec’s 25th Annual “Fall Roll Out” Car Show & Swap Meet Extravaganza will be held on Sunday, November 06, 2016, 9:00 AM to 2:00 PM (rain or shine) at the Riegelsville Ball Park....Route 611 & Ash Lane Area. “Something for Everyone!”

Get Out & VOTE! Tuesday November 08, 2016...Township Meeting Room...7:00 AM to 8:00 PM

November Board of Supervisors Meeting will be held on Wednesday, November 09, 2016 due to Election Day being held on Tuesday, November 08, 2016 the normal board meeting day.

Public Comments:

- Resident David Cook thanked the board for their continued efforts to preserve the townships and the managers' integrity.
- Resident Anthony Mills commented on not being selected for the townships' planning commission and also offered his no cost volunteer services for any elderly neighbors' snow removal chores or any other help that he may provide.

Close Meeting:

The Chairman made a **motion** to close the meeting and the Vice Chairman **seconded** the motion. **All agreed.** Meeting adjourned. There were no further comments or questions.

The meeting was adjourned at 8:25 PM.

APPROVED:

CHAIRMAN

VICE CHAIRMAN

MEMBER

Minutes Submitted by: Joseph M. Kulick, Manager/Secretary