

DRAFT MINUTES OF MEETING
Durham Township Planning Commission
November 1, 2016
Township Meeting Room

Attendees: Heath Millett (HM), Matt Crouse (MC), Cindy Skoriak (CS), Kathy Gentner (KG), Ann Marshall (AM), Lois Oleksa (LO)

Absent: Stephen Willey (SW)
Quorum: Yes
AM volunteers to be secretary.

1/ Call to order 7:40

2/ Approval of minutes – MC motion to approve, HM seconded; 5-0-1 abstention.

3/ Budget-

KG notes that the Board of Supervisors will be discussing the budget on Thursday at 10am. Public is welcome and encouraged to attend. Should PC ask for a small budget to cover professional consultants when required, or administrative needs outside of Volunteer PC scope of knowledge, expertise?

KG makes a motion to ask for a \$2500 budget for the Planning Commission to help cover costs of Comprehensive Plan Update/completion. Discussion ensued, no one seconded

MC makes a motion - Pass on the budget and ask for reimbursement on an as needed basis. LO seconded – 6-0 all in favor.

4/ Formatting and Proofing the Comprehensive Plan-

Discussion continued on how to clean up formatting of the complex chart, heavy word document. Do we need to hire a secretarial service? Can the township office handle it? A decision was made to put in all the last details from all of our research in our assigned areas and then give the Comprehensive Plan to the Township Office to oversee final formatting and printing. At this point the PC would like a final review prior to submitting to the Board of Supervisors.

5/ Supervisor Assignment:

Comprehensive Plan Final Changes - The commission went through the latest edits/updated data added to the Comprehensive Plan. We continued to fine tune language, add needed information and double check facts. Assignments on any missing info were given to members to complete prior to December Meeting.

Remaining Work

Intro - Done
Chapter 2 - Some small edits LO will work on
Chapter 3 - Done
Chapter 4 - AM add cemetery, churches, mail delivery service Riegelsville and Kintnersville.
Chapt 5 - Done
Chapt 6 - MC to review
Chapt 7 & 8 - A little more work HM and CS.
Chapt 9 - CS will edit and finish

6/ **Registering with FERC as a Consulting Party on PennEast Project:** LO: Should we ask for the township to be listed as a consulting party for FERC? The Historical Society intends to and it would require PennEast to share information on important findings in our area during the surveying process. It would give us an extra layer of archaeological information regarding what they may find in our township.

7/ **Water Quality:** - Scott Douglas is examining Cooks Creek water baseline from Princeton Hydro.

8/ **Lower Delaware Wild and Scenic** - Off the agenda for now - the supervisors voted it down.
2/1

Adjourn Meeting about 9:30PM: HM/ KG; 5-0 (CS left early to cheer the Chicago Cubs on to win the World Series).